

1952



ANNUAL REPORT



TOWN OF IPSWICH
MASSACHUSETTS

“GOVERNMENT
at a minimum
is a necessary
function . . . At
its best it is a
force and in-
fluence in the
community.” ●



ANNUAL REPORT

For the Year Ending December 31, 1952

The 319th year of the Town's Incorporation

The 2nd year under the Selectmen-Manager Plan

Area of Town, 33 square miles

Population 6895

Photos in this Report were supplied free of charge by Zaharis Studio, and House of Hinlin, or taken by the Town of Ipswich

IN MEMORIAM

Town Employees and Officials Who Died in 1952



WALLACE J. LATHROP

Former Selectman

October 14, 1952



ALBERT G. WAITE

School Custodian

February 29, 1952



CHESTER A. BOLLES

Former Water and Light Comm.

July 15, 1952

THE MUNICIPAL FAMILY

December 31, 1952

TOWN MODERATOR
Edmund Kelleher

BOARD OF SELECTMEN
Nathaniel M. Quint, Chairman
Frank J. O'Malley
John F. Conley
Harry E. Munro
Robert B. Franklin

CEMETERY COMMISSION
Harmon Cole
Benjamin Homans

FINANCE COMMITTEE
Robert T. Bamford, Chairman
George C. Parsons
Wilmot E. Hall
Richard W. Davis
Stephen Thumacki
Leon B. Turner
George J. Soffron
Timothy F. Carey, Jr.

BOARD OF HEALTH
Frank L. Collins, M.D., Chairman
Ernest J. Smith, D.M.D.
Lawrence M. King

TRUSTEES OF GREAT NECK
F. Sigourney Todd
Horace Dunbar
Harold D. Bowen

BOARD OF ASSESSORS
Chester Caldwell
Donald Perkins
Henry Plander

SCHOOL COMMITTEE
Louise C. Richardson, Chairwoman
William H. Wallace
Richard Mansfield
Edward Foley
John V. Hubbard, Jr.
Seward Tyler
Edward S. Sullivan, Jr.

PLAYGROUND COMMISSION
John Bialek, Chairman
Louise Hodgkins
Dr. J. J. Pallotta
Robert Savitt
Barbara Cole

BOARD OF REGISTRARS
Henry Hills, Chairman
George Mourikas
John A. Kobos

TRUSTEES OF TRUST FUNDS
George C. Parsons
Edward J. Marcovelle
Charles E. Goodhue, Jr.

BOARD OF PUBLIC WELFARE
George R. Hovey, Chairman
William Dunbar
Aleide Lombard

THE TOWN ADMINISTRATION

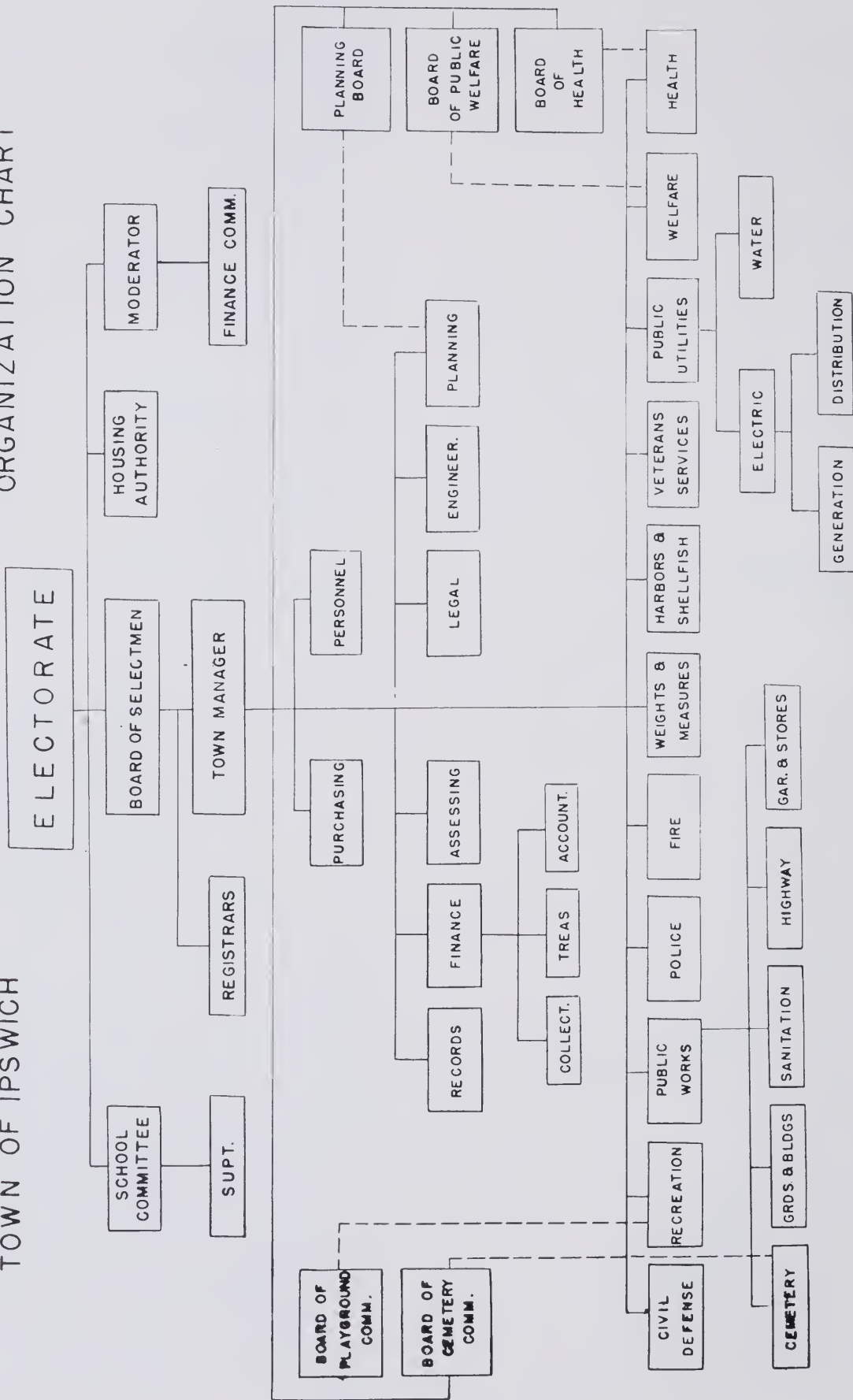
Executive Department	Joseph R. Coupal, Jr., Town Manager
Accounting Division	Charles Passales, Accountant
Assessing Department	Chester Caldwell, Chief Assessor
Civil Defense Department	Barkley Warburton, Director
Collection-Treasury Division	Gladys Poole, Collector-Treasurer
Constable	George Ewing, Constable
Electric Department	Charles Mallard, Manager
Engineering Department	Ralph Preble
Finance Department	Charles Passales, Finance Director
Fire Department	Samuel Atherly, Chief
Health Department	Ernest Romano, Health Officer
Legal Department	William Hayes, Town Counsel
Personnel Department	Joseph R. Coupal, Jr., Personnel Mgr.
Police Department	Byard Horsman, Chief
Public Works Department	Joseph R. Coupal, Jr., Superintendent
Cemetery Division	Benjamin Homans, Superintendent
Grounds and Buildings Division	Gardner Caverly, Foreman
Highway Division	Robert Hills, Acting Foreman
Refuse Division	John Ladderbush, Foreman
Purchasing Department	Joseph R. Coupal, Jr., Purchasing Agent
Records Department	Anthony Murawski, Town Clerk
School Department	Robert Savitt, Superintendent
Ralph C. Whipple	High School Principal
Bertram Bennett	Burley School Principal
Bertram Bennett	Shatswell School Principal
Lena J. Atherley	Winthrop School Principal
Frank L. Collins, M.D.	School Doctor
Eleanore Richardson, R.N.	School Nurse
Shellfish-Harbors Department	Lionel Sheppard, Sr., Director
Veteran's Services Department	Anthony Murawski, Veteran's Agent
Water Department	Ralph Preble, Manager
Weight and Measures Division	Ernest Romano, Sealer
Welfare Department	Walter Callahan, Director

THE MUNICIPAL COURT

Judiciary	George H. W. Hayes, Judge
Clerk of Court	Robert Bamford

TOWN OF IPSWICH

ORGANIZATION CHART



Report of the Board of Selectmen

To the Citizens of Ipswich:

With the passing of the second year of the Selectmen-Manager form of government, your Board of Selectmen reports to you with much satisfaction. The reorganization of the administrative functions of our Town Government, which was begun in 1951 in accordance with our charter, has gone forward under the direction of our Town Manager, Mr. Joseph R. Coupal, Jr. This modernization has not only achieved for us a coordinated and unified structure of municipal government of which we may well be proud, but it also provides for us an intelligent and efficient administration at the lowest possible cost. Faced as we are with a tremendous building program in the coming years, we are indeed fortunate to have this solid bedrock of sound municipal government on which to build.

Your Board also takes much satisfaction in reporting several accomplishments in which it had an especial interest in addition to the regular departmental work. The first of these was the final settlement of the difficult Beach problem. The agreement reached between the Town and the Trustees of Public Reservations provides that 10 per cent of the gross revenue collected at the Beach will be paid to the Town to be used primarily for the rebuilding and maintenance of Argilla Road. The amount due the Town this year is \$7,000. Moreover, the Board was able to secure Chapter 90 funds for the rebuilding of this road, which means that, with the assistance given to the Town by the State and County to the amount of \$21,000, the road can be completed in one fourth the time and at no cost to the Town.

A second accomplishment was the development of the Municipal Parking area. As you all know, it has provided a good start towards the solution of our great problem of off-street parking, and has won words of enthusiastic praise from merchants and citizens alike.

Our recently installed lighting system in the center of town is another accomplishment which is winning general commendation. The new mercury-vapor lights provide approximately twice the illumination at only a slight increase in cost. These lights are soon to be installed in the parking area and then gradually extended along Central, South Main, and North Main Streets.

The Board felt that the completion of the Town Wharf was something of an accomplishment, not only because the transfer of the State funds was so long delayed, but because the members feel that it is of the utmost importance to do everything they can to stimulate the clamming and fishing industries and to increase the recreational facilities located in the Town.

Your Board is fully aware of the immediate needs of the Town in the matter of schools, sewerage, and a new Town Hall or Office Building. We fully agree with the Planning Board that the school problem is of primary importance, with sewerage and Town Hall ranking next in that order. The School Building plans are being presented to the Town by the School Building Needs Committee. The Town Hall Building Committee will present to the Town a plan for the building of a new Police Station and Court Room adjoining the Fire Station. If this plan is accepted, additional room will then be available in the Town Hall to provide sufficient office space for the next few years. Your Board, along with the Planning Board recommends the adoption of these plans and the appropriation of sufficient funds to make the Town Hall adequate.

We cannot complete our report without a word of appreciation for the capabilities and diligence which our Town Manager has brought to his work during the past year and a half, and which have served so well to bring to you citizens, who are the stockholders of our community, the best Government which our Town has enjoyed for a long time.

Respectfully submitted,

Nathaniel M. Quint, Chairman
John F. Conley
Harry E. Munro
Robert B. Franklin



BOARD OF SELECTMEN

Left to right: Harry Munro, Frank O'Malley, John Conley, Robert Franklin and Nathaniel Quint



TOWN MANAGER — JOSEPH R. COUPAL, JR.

Report of the Town Manager

To the Citizens of Ipswich:

This is your 1952 Town Report, the second under the Selectmen-Manager form of Government.

Ipswich is in sound financial condition. During 1952 the tax rate was dropped from \$50 to \$47.50, and the net debt was reduced from \$129,000 to \$108,400. Our assessed valuation has increased from \$9,623,245 in 1951 to \$9,857,705 in 1952. While the tax rate was being dropped \$2.50, surplus revenue was increased from \$60,000 to \$90,000.

The administrative organization of the Town has been completely streamlined, and Ipswich has one of the best organizations for a Town of its size in the Country. During 1952 the central Finance, Purchasing, and Personnel Departments were completed, and a new Engineering Department was established.

The Fire Department now has a permanent Fire Chief, and the duties of Harbor Master were combined with those of the Shellfish Director to provide for better Harbor and Wharf operation. The Water Department organization was overhauled, and this Department was put on a financially sound basis, while, at the same time keeping rates lower than the average in the State. The Generating Plant was completely overhauled, and a new position of Plant Superintendent was established.

During 1952, \$29,000 worth of new equipment was purchased. This included two new trucks with plows and wings, and a new front-end loader in the Highway Department, a new cruiser and a new ambulance in the Police Department, and a new garbage truck in the Sanitation Division.

New construction in the Town totaled over \$40,000 during the year, and included Chapter 90 work on Topsfield Road, construction of roads at Great Neck; the new parking lot; surface drainage on Damon Avenue, Masconomet Road, and Broadway Avenue; the construction of Damon Avenue, new sidewalks, new street lighting, and the rebuilding of the Town Wharf.

One major problem still facing the Town is that of our physical plant, but the Planning Board has reviewed the entire capital needs and made recommendations for the beginning of a long-term capital construction program. Another problem, in the face of increased governmental costs, is that of equitable valuations. However, the Assessing Department has requested \$15,000 for tax maps in 1953 which will be a start toward the solution of this problem.

1952 was a year of great accomplishment for every Department in the Town Organization. These stories are told in text and pictures on the following pages. The credit for these accomplishments goes, in the main, to your Town employees who have worked conscientiously and well to give you a dollar's worth of municipal services for a tax dollar. Without their unfailing cooperation, the accomplishments of the past year could never have been so great.

Respectfully submitted,

Joseph R. Coupal, Jr.
Town Manager

FINANCE DEPT.

Charles T. Passales, Acct. - Fin. Dir.
Gladys Poole, Treasurer-Collector

No. of Employees	6
1952 Expenditures ..	\$16,858.61

REORGANIZATION: During 1952 there was a complete reorganization of the Finance Department. The new organization consists of the Divisions of Accounting, Treasury, and Collection. The Accounting Division maintains complete fiscal control over all Departments, including the Water and Light Departments. All the journals, general ledgers, and classification books are maintained by this Division, purchases are preaudited, and bills processed.

The Treasury Division maintains the municipal bank accounts and processes all disbursements.

The Collection Division collects all municipal revenues, including taxes, motor vehicle excise taxes, water bills, light bills, and all miscellaneous revenues.

ACCOUNTING DIVISION: The Accounting Division preaudited all purchases and maintained all municipal water and light journals and ledger accounts and classification books. In November, a Burroughs Bookkeeping Machine was purchased on which are processed all water and light bills, cash receipts postings, and payroll checks. The savings in water and light billing alone through mechanization are estimated at \$2,000 per year.

Profit and loss statements and expenditures statements were made out each month, and the 1953 budget was prepared.

Complete financial statements for the fiscal year 1952 will be found in the Financial Section of this text.

COLLECTION DIVISION: A total of \$928,-204.22 was collected during 1952. The sources of collection were as follows:

Taxes	\$469,060.68
Motor Vehicle Excise Tax ..	48,849.14
Electric Light Bills	271,698.59
Water Bills	43,607.03
Departmental Revenue	92,156.93
Miscellaneous	2,831.85

A break-down of taxes collected and outstanding is included in the Financial

Section of the Report. The only prior year's taxes outstanding as of December 31, 1952 and 1951 Real Estate Taxes. Approximately 93 per cent of the total 1952 commitment was collected during the current year.

During 1952, 2,257 poll tax bills, 708 personal tax bills, 2,806 real estate tax bills, and 2,785 motor vehicle excise tax bills were sent out. Also, 6500 water bills and 27,000 electric light bills were collected during the year.

TREASURY DIVISION: The Treasury Division maintained all of the checking and savings accounts during the year, and check register balances were reconciled with bank balances bi-monthly. Receipts and expenditures during the year were as follows:

Cash Balance January 1, 1952	\$ 215,961.50
Receipts	1,428,724.42
<hr/>	
Total	1,644,685.92
Payments	1,504,934.91
Balance December 31, 1952	139,751.01

Although this statement shows a smaller balance at the end of the year than at the beginning of the year, the actual balance is \$200,000 greater than this because that amount was invested in Treasury bills during the year. It is estimated that this investment will earn the Town \$1,231.53 on cash which would otherwise have been standing idle in the Checking Accounts.

Salary cards showing gross salary, withholding tax, retirement, blue cross, and net amounts paid were kept on each employee. Reports were made on Trust Funds, and Treasury Receipts were reported periodically to the Town Accountant.

Four tax titles were foreclosed. Two new tax titles were taken, and seven were redeemed. There are now sixteen titles on hand in the amount of \$1,882.82.

PURCHASING DEPT.

Joseph R. Coupal, Jr., Pur. Agent

PURCHASING SYSTEM: All purchasing for the Town is now handled through the Town Manager's Office, with the Accounting Department processing the Purchase Orders after approval of the requisitions.

In March, 1952, a new system of Purchase Requisitions, Purchase Orders, and Field Purchase Orders was installed.

All regular purchases are made by requisitioning the desired item through the Purchasing Department. A formal Purchase Order is then prepared, and approved by the Town Manager. The Town Accountant certifies that there is an unencumbered balance in the appro-

No. of Employees	1 part time
1952 Expenditures	\$343.74

priation sufficient to cover each purchase, so that no appropriation can be overdrawn.

Field Purchase Orders are used by Department Heads for minor purchases, purchases of an emergency nature, or for the acceptance of items delivered periodically on a contract basis, such as fuel, gasoline and tires.

PURCHASING STATISTICS: Since January 1952, six hundred fifteen Purchase Orders, and fifteen hundred Field Purchase Orders have been processed. In addition, seventy-four major purchases have been made by advertising for sealed bids.



Fin. Dir. Passales inspects new bookkeeping machine operation

PERSONNEL DEPT.

Joseph R. Coupal, Jr., Personnel Dir.

PERSONNEL ACTIONS: During 1952, twenty-seven new employees were hired, and twenty-one employees were separated. Two transfers and three promotions were made in the Town Departments, and 306 days of paid sick leave were granted Town Employees.

Eleven paid holidays were allowed during the year, and all permanent employees received two weeks of paid annual leave.

RULES AND REGULATIONS: The Person-

No. of Employees	1 part time
1952 Expenditures	\$144.65

nel Rules and Regulations as adopted last year were amended on December 16 to liberalize the sick leave provisions. It is now possible for an employee with ten years of service to accumulate twelve weeks of full-paid sick leave.

RECORDS: A complete personnel file was maintained on each Town employee, including a record of any transfers, promotions, sick and annual leave, or any other personnel actions taken.

ASSESSING DEPT.

C. Chester Caldwell, Chief Assessor

No. of Employees	
Full time	2
Part time	1
1952 Expenditures	\$7,464.12

ASSESSMENTS: Assessed valuation on real and personal property in 1952 was \$9,857,705. This was an increase of \$234,460 over the 1951 assessed valuation. During the year every parcel of taxable real estate in the Town was reviewed and the assessment checked. In the cases of new buildings, wherever possible, the entire structure was inspected. The Town was also canvassed to bring up to date the poll tax list, personal property assessments, and dog tax lists. Commitments were made out for all taxes due the Town and appeals for abatement were handled.

The tax rate was set on April 29 at \$47.50, which represented a \$2.50 reduction.

PERSONNEL: On March 10, Mr. Donald Perkins was appointed a member of the Board of Assessors to fill the vacancy created by the resignation of Mr. John A. Singer. The new Board had an organizational meeting on April 10, and Mr. C. Chester Caldwell was elected

Chairman for the 23rd consecutive year. Mr. Donald Perkins was elected Clerk of the Board.

TAX MAPS: Considerable research was done on the need for tax maps, and \$15,000 will be requested in the 1953 budget for this purpose. Valuable assistance was given this Department on map work during the year by Mr. Ralph Preble, Town Engineer, and Mr. A. B. C. Mulholland, Treasurer of the Prop. of Great Neck.

GREAT NECK PROPERTY: In July, the Assessing Department took over the administration of Town-owned land at Great Neck. All the leases were checked and all records brought up-to-date. A revised rental structure was recommended to the Town Manager, and put into effect upon approval.

GENERAL: A summary of the recapitulation sheet showing comparative assessment statistics for 1951 and 1952 may be found in the Financial Section.



Board of Assessors. Left to right: Donald Perkins, C. Chester Caldwell and Henry Plander

RECORDS DEPT.

Anthony A. Murawski, Town Clerk

LICENSES: Comparative statistics on licenses issued for 1952 as compared to 1951 are as follows:

	1951	1952
Dog Licenses	638	647
Hunting & Fishing	511	503

Vital Statistics: Comparative vital statistics for 1952 were as follows:

	1951	1952	Increase
Births	221	263	42
Marriages	43	56	13
Deaths	79	93	14

In addition to the above, there were seventeen out-of-town births to Ipswich parents; twenty-eight out-of-town marriages; and thirteen deaths of Ipswich residents which occurred elsewhere.

REVENUES: Total receipts to the Records Department for 1952 totaled \$4,167.46. Disposition of these receipts was as follows:

Payments to State	\$1,398.00
Payments to County	\$1,537.20
Turned over to Ipswich	
Treasurer	\$1,232.26

PERSONNEL: On December 26, 1952, Mr. Anthony Murawski was appointed Town Clerk, to take over the duties of the resigning Town Clerk, Mr. John F.

No. of Employees	1
1952 Expenditures	\$1,014.50

Dolan. Mrs. Pauline Matheson was appointed clerk in the department, which also handles the Veterans Services work.

ELECTIONS: Four elections were held this year, with great interest being shown in the November election. Over seventy applications for absentee ballots were received, and nearly four thousand votes were cast.



ANTHONY A. MURAWSKI
Town Clerk

WEIGHTS AND MEASURES DEPT.

Ernest Romano, Sealer

PERSONNEL: On November 24, 1952, Mr. Ernest Romano replaced Mr. John LaPlante as Sealer of Weights and Measures.

DEVICES INSPECTED: The following tabulation represents the various devices inspected and sealed. The sealing fees amounted to a total of \$94.

No. of Employees	1 part time
1952 Expenditures	\$111.79

Scales	47
Prescription Balances	1
Weights-Avoirdupois	31
Apothecary	59
Liquid measuring meters under 1" inlet	19
Liquid measuring meters over 1" inlet	15

ENGINEERING DEPT.

Ralph Preble, Town Engineer

No. of Employees	1
1952 Expenditures	\$4,309.00

INTRODUCTION: A new Engineering Department was established in July 1952. The job of the Engineering Department is to provide engineering services for all town departments requiring service. The Town Engineer acts in an advisory capacity on construction and operations in the Public Works Department.

In October 1952, the Town Engineer was given the additional duties of managing the Water Department. The Engineering Department has provided such services as the making of surveys, studies, maps and estimates, the preparation of specifications and contracts for the construction of various projects, and the purchase of materials and equipment, and the supervision of construction.

PERSONNEL: Mr. Ralph Preble was appointed the first Town Engineer in April, to establish the Engineering Department. In November, two cooperative students from Northeastern University, each of whom spends part of his time attending school and part of his time working here, were added to the staff as draftsmen. This plan gives us one such student on duty at all times.

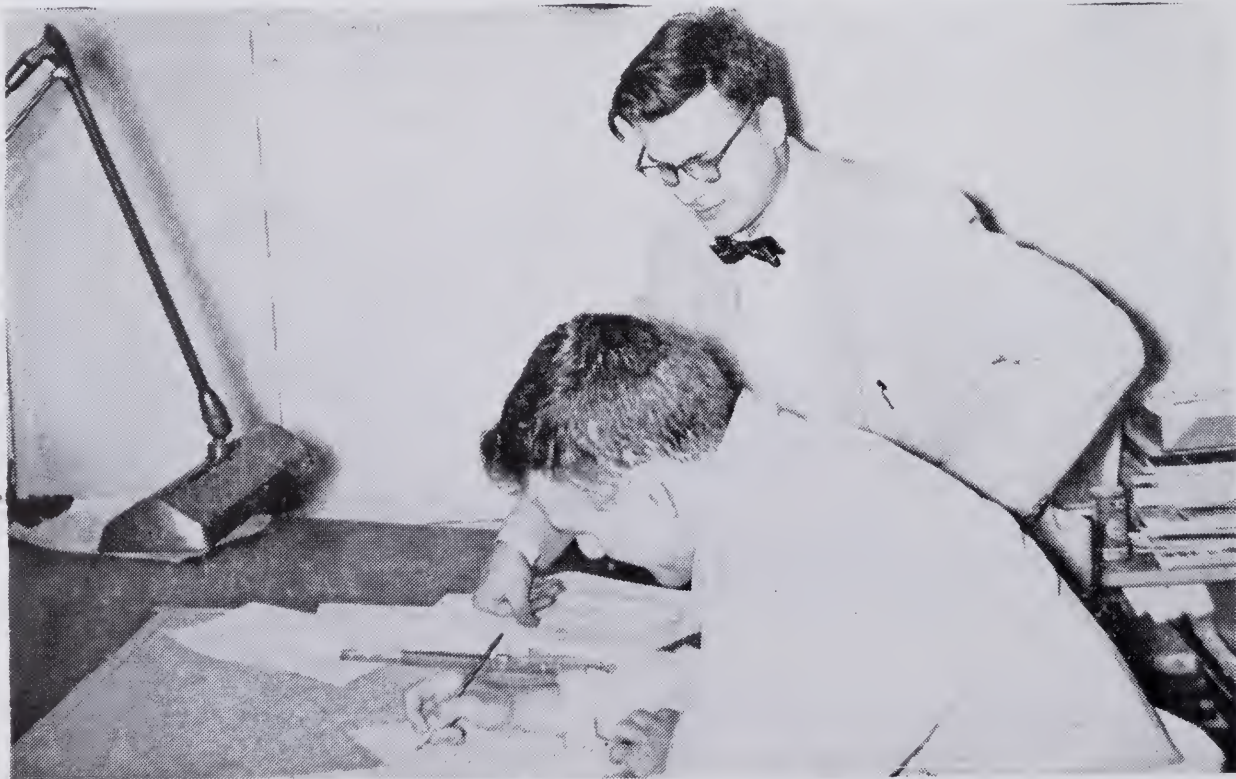
SERVICES RENDERED EXECUTIVE DEPARTMENT: Plans, charts and graphs have been drawn for visual aids in studying various projects or for use in reports of the Town Manager.

Street numbering studies were conducted for the purpose of assigning new house numbers in un-numbered sections of Town and for possible renumbering on streets where present numbering is confused.

Recommendations were made on parking and other construction.

HIGHWAY DEPARTMENT: Lines and grades were established for setting curb-stone and the construction of sidewalks. Measurements of sidewalk construction and corresponding computation of areas and quantities was performed.

The Engineering Department cooperated with the Highway Department on Force Account work on the Municipal parking Lot. Grades were revamped from those provided by private engineers employed prior to the establishment of the Engineering Department, to more adequately fit circumstances encountered during construction. Prepara-



DRAFTING HIGHWAY PLANS



CHECKING GRADES ON DRAINAGE PROJECT

tion of contracts for miscellaneous masonry work in conjunction with Parking Lot construction was carried out.

Assistance was provided during construction of Hillside Avenue, including general supervision of work and the re-establishment of lines and grades.

Engineering services were provided for reconstruction work done on Damon Avenue.

ASSESSORS DEPARTMENT: Plans were started and data was collected for the preparation of the Assessors' Atlas. The Engineer attended conferences in relation to proposed Assessors plans.

WATER DEPARTMENT: The Town Engineer serves as Manager of the Water Department. Overlapping services makes it difficult to determine which are essentially Engineering functions.

CEMETERY DEPARTMENT: A new grave section was laid out in Highland Cemetery on the west side of Town Hill. Present cemetery plans will necessitate relocation and layout of the present unused area adjacent to this section in the spring of 1953.

POLICE DEPARTMENT: Preliminary studies were conducted in cooperation with the Police Department, and plans made for the establishment of speed zones on major traffic arteries. This information and data was supplied to the

various State Agencies, and official authorization was obtained. Locations for signs indicating speed limits were established.

Information on street grades and other data was provided for specific accident cases.

CONTRACTS: In the development of contracts and specifications for work done by private firms for the Town, the Engineering Department enters into a program of preliminary studies and surveys, preparation of estimates and costs, drawing of plans, preparing proposal, contract documents and specifications, supervision of construction, and preparation of monthly and final estimates for work performed.

The major contracts during the year prepared were:

1) The installation of an oil burner in the Burley School.

Awarded to the Arthur Curtis Company of Revere.

2) Surface Water Drainage construction in Damon Avenue, Masconomet Road and Broadway Avenue.

Awarded to the Burnham Bros. Construction Company of Essex.

3) Guard Rail construction on County Street Bridge and for Chapter 90 installation.

Awarded to New England Fence Company of Reading.

PLANNING DEPT.

Amos Hayward, Chairman

No. of Board Members	5
1952 Expenditures	\$63 64

INTRODUCTION: To many persons the Planning Board represents land-development control only. Others would connect public works planning with it. Actually, planning covers all phases of public administration, but these two items have absorbed the majority of the Board's time during the short interval that it has been functioning.

CAPITAL CONSTRUCTION PROJECTS: One of the Board's projects, and of primary importance to planning, is to formulate a guiding or master plan of the community showing desirable Town development. This physical plan must be based on an extensive study of geographic, social and economic factors.

Going hand in hand with a plan for Town development is the process of determining the logical order of construction of Municipal projects. This is important if the Town is to develop well-balanced services. From these decisions a long-range program is conceived to assure maximum value to the Town. Long range programs and capital expenditure budgets provide assurance that projects will be carried out according to prede-

termined priorities of need within the Town's ability to pay.

This in general terms has been one of the major activities of the Board during 1952, and recommendations concerning the sewer project, the School Building Needs, Town office space requirements, and Town Garage needs were prepared.

PRIVATE DEVELOPMENT: Sub-division and land development problems of both the Town and private enterprise were studied. Rules and regulations for subdivision approval, although specified in general terms by State law, were established in June, applicable to the local situation. Some items of State law were restated so that procedures and obligations might be better understood.

MEETINGS: Between November 8, 1951, when the first meeting was held, and December 1952 the Board has met thirty-seven times. In addition to the work previously stated, several meetings were instructional in nature with outside speakers invited. Planning Conferences were attended to exchange ideas, and to help gain a better understanding of various planning problems.



PLANNING BOARD

Left to right: Jerome Richardson, Rev. Daniel Boone, Amos Hayward, Gordon Hughes, and Chester J. Patch, Jr.

LEGAL DEPT.

William F. Hayes, Town Counsel

No. of Employees	1 part time
1952 Expenditures	\$800.00

IPSWICH BEACH:

The legal matter of greatest interest to the Town of Ipswich last year was the settlement of the Ipswich Beach situation. The Annual Town Report for the previous 5 years contained references to efforts to settle the Beach issue by Special Town Counsel, Raymond M. Sullivan, and the Town Council. Immediately prior to the Annual Town Meeting of 1952, the various parties interested held a series of meetings and finally a settlement was accomplished. Basically the settlement resolved the following: The Town of Ipswich has a deed and now owns in its own right a parcel of land next adjacent to the present parking area of the Trustees of Public Reservations, which area the Town of Ipswich may use for a parking and picnic area. The Town of Ipswich will annually receive 10% of the gross receipts of the Trustees at the Beach. The Town of Ipswich gave up its claim to rights of way over the Beach and specifically any claim of title to the areas of land set off to Cornelius Crane and Florence Belosselsky. The agreement further stipulated that the Inhabitants of the Town of Ipswich and the invitees of the Trustees of Public Reservations should have the joint use to the actual Beach and that no regulations or rules relating to the use of the Beach would be effective against the Inhabitants of the Town of Ipswich without the consent of the Board of Selectmen of the Town of Ipswich. Provision is made for the parking of 200 automobiles reserved for the Inhabitants of the Town of Ipswich to park without

charge at the parking area at Ipswich Beach.

This agreement provides that the Inhabitants of the Town of Ipswich have the use of the Beach and while the actual title to most of the Beach remains in the Trustees of Public Reservations, the license for the use of the Beach substantially grants to the Inhabitants of the Town of Ipswich all the uses they would have by ownership.

The very effective position taken by Florence Belosselsky was instrumental in bringing the agreement to a conclusion. The unyielding position taken by her was of tremendous value in bringing about a settlement without a long and expensive Court litigation.

COURT CASES:

There was but one Court case during the past year and this case was settled in Court just prior to actual trial. This case involved injuries received from a fall caused by a defect in a sidewalk. The settlement was for substantially less than the amount asked for by the injured person and was made with the approval of the Board of Selectmen and the Town Manager.

LEGAL OPINIONS:

The Town Manager has been furnished with various legal opinions during the year involving the interpretation of the Town Manager Act and of duties required of the Town Manager. Some opinions have been formal and on these written opinions have been given; others have been oral.

HEALTH DEPT.

Ernest Romano, Health Officer

No. of Employees	1
1952 Expenditures	\$6,898.00

PERSONNEL: In November the Board regretfully accepted the resignation of Mr. John LaPlante as Health Officer. On November 24, Mr. Ernest Romano was appointed to fill that position.

SLAUGHTERING INSPECTION: Many major improvements were made during the year at the slaughter house to insure a safe output of meat. Among these were the following:

- Walls were repainted
- Work benches were remodeled
- New work coats were installed
- Wooden barrels were replaced by metal ones
- Transportation methods were improved

The number of animals slaughtered during the year were as follows:

Horses	1,235
Goats	2
Cattle	5
Calves	3
Sheep	9
Total	1,254

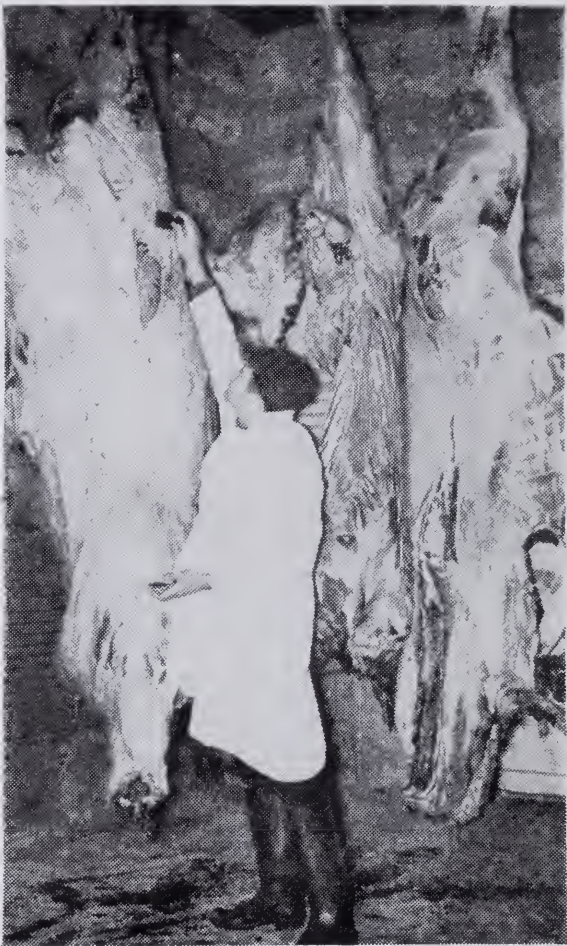
A total of \$1,254 will be paid into the Town Treasury for the year in slaughtering fees.

COMMUNICABLE DISEASES: The incidence of measles during the months of February and March had greatly increased as compared with these same months of the previous year. The same condition was noted throughout the State. Communicable diseases in general dropped off sharply during the month of May and this trend continued throughout the year.

The number of cases reported for the year were as follows:

Measles	79
Mumps	9
Meningitis	2
Syphilis	1
Tuberculosis	3
Scarlet Fever	3
Chicken Pox	29
Whooping Cough	4
German Measles	17
Salmonellosis	4
Total	151

Of the twenty-one dog bite cases reported and investigated, twenty dogs were quarantined. There were no cases of Rabies.



Meat Inspection at Slaughter House

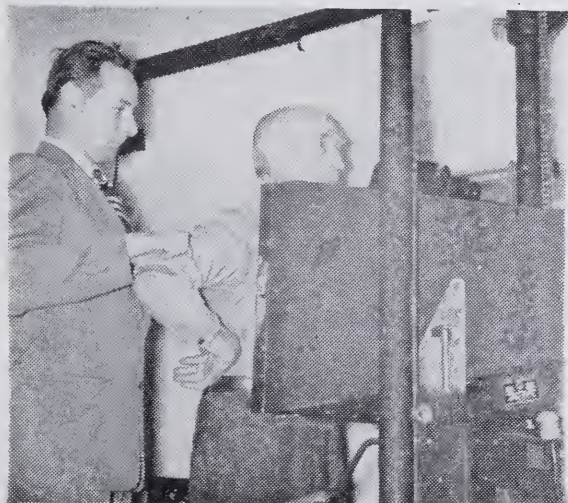
FOOD ESTABLISHMENT INSPECTION: Fifty swab tests were performed on local food establishments. Those receiving unsatisfactory results were notified and corrections were made.

The number of food establishments investigated were as follows:

Bakeries	5
Restaurants	67
Grocery Stores	5
Drug Stores	3

During the year 1952 a code regulating eating and drinking establishments was drawn up by the Board, which has greatly improved the sanitary conditions in the local eating and drinking establishments.

T. B. X-RAY: In December the Board of Health, in conjunction with the Essex County T. B. Association, Commonwealth of Massachusetts, Department of Public Health, sponsored a free T. B. X-Ray program. Two hundred and fifty volunteers made the project a complete success, and 2,197 persons were x-rayed free of charge. Total cost to the Town was \$280 of \$.13 a person x-rayed.



X-Ray Survey

MILK INSPECTION: During the year 1952, fifty-eight milk and cream samples were analyzed and those dealers, whose milk was found to be below the minimum standards, were notified.

ANIMAL INSPECTION: During the annual animal farm survey, thirty-five local farms were inspected and seventy-eight ear tags examined of animals shipped to Ipswich. All farms were made to comply with the State Health Department Code.

LICENSES AND PERMITS: Sixty-three licenses were issued during the year, together with twelve permits.

NUISANCE COMPLAINTS: Forty-three nuisance complaints were reported and all of them were investigated and abated.

SEWERAGE: During the month of May, the greater part of the Health Agent's time was spent with a State Department Engineer in surveying the sewage disposal methods in Ipswich. The purpose of the survey was to ascertain the number of buildings, public, private, and commer-

cial, that were contributing to the river pollution.

OVER-NIGHT CABINS AND RECREATIONAL CAMPS: Seven over-night cabins and recreational camps were investigated and found to be operating properly.

VITAL STATISTICS: Eighteen premature babies were born at the Cable Memorial Hospital with two fatalities.

SCHOOL NURSING PROGRAM: In January, 370 students, grades 8-12 constituting 92.2 per cent of the enrollment, were given the Tuberculin Patch Test. In December, 299 students in grades 9-12 received a chest X-ray at the Mobile X-ray unit. This constituted 100 per cent of the High School group. Also during the year thirteen students and three adults working in the High School Cafeteria were taken to Middleton for chest X-rays. All known contact cases in the schools were taken to Middleton for check-ups and x-rays. The annual Diphtheria Clinic was held last Spring at which time 36 regular immunizations were given and 353 booster shots were given.

The Well-Child Clinic was held the first Wednesday of each month with the exception of August. It is hoped in the coming year the attendance in this clinic may be increased. A more suitable place than the Nurses office is needed, and it is planned to try to get more publicity on this clinic. In 1952, ninety-two babies and pre-school children were seen, of which thirty-one received initial immunizations or booster shots.



Volunteers Check at X-Ray Survey

WELFARE DEPT.

Walter Callahan, Welfare Agent

INTRODUCTION: The Welfare Department grants aid in four general categories. These are General Relief, Old Age Assistance, Aid to Dependent Children, and Disability Assistance. Each category of aid is governed by a different set of regulations, and all but General Relief are eligible for State and Federal reimbursements.

GENERAL RELIEF: This category of assistance provides for persons who are temporarily unemployed, or who, for one reason or another, do not qualify for one of the other categories of relief. Employment conditions exert a great influence on the General Relief load; however, all able-bodied applicants are required to work out their orders.

In 1951, the average load of General Relief recipients was about 25 cases per month. This decreased during 1952 to an average load of about 17 cases per month. Total aid rendered for General Relief was \$19,947.13 in 1951, and this dropped to \$10,158.54 in 1952. Part of this decrease was due to a smaller average case load in 1952, and part of it was due to the fact that as many as possible of the recipients were put under Disability Assistance, so that the Town would be reimbursed a portion of the total expenditures.

OLD AGE ASSISTANCE: This category of relief is for those needy who are over 65 years of age and citizens of the United States. The town is reimbursed a major portion of the aid rendered in this category by the State and Federal Government.

Total expenditures for O. A. A. dropped from \$155,182.16 in 1951 to a total of \$142,021.12 in 1952. This total expenditure was apportioned as follows:

Federal Share	\$ 59,314.18
State Share	59,064.36
Other	
municipalities	139.53
Local Share	23,503.05
Total	\$142,021.12

No. of Employees:	
Permanent	2
Board Members	3
1952 Expenditures:	
Gen. Relief	\$ 10,158.54
O. A. A.	142,021.12
A. D. C.	4,652.45
Dist. Asst.	12,845.23



Welfare Dir. Walter Callahan

On January 1, 1952, there were 176 active cases on the Town rolls. During the year, 21 cases were closed and 14 new cases added, so that as of December 31, 1952, there were 169 active O. A. A. cases.

AID TO DEPENDENT CHILDREN: This category of relief is rendered in cases where the wage earner is taken from the family, due to sickness, death, or desertion.

In 1951, the average case load under this category was five families, with ten persons as recipients. At the end of 1952, there were three active cases with seven persons as recipients. Total expenditures dropped from \$10,950.90 in 1951 to \$4,652.45 in 1952. This total was apportioned as follows:

Federal Share	\$1,740.68
State Share	1,468.75
Local Share	1,443.02
Total	\$4,652.45

One of the serious problems facing the Welfare Department in past years has

been that a wage earner who had deserted the family could not easily be brought back and forced to assume his obligations if he had left the State. In 1952, a new law was enacted which will make it easier to bring action against the deserter, wherever he can be located.

DISABILITY ASSISTANCE: This is a new type of assistance, which was enacted late in 1951. It is designed to aid those who are permanently disabled and unable to care for themselves. Case histories are sent in every instance into the State Department of Public Welfare, where they are examined by a panel of physicians

VETERAN'S SERVICES

Anthony A. Murawski
Veteran's Agent

PERSONNEL: In December, Veteran's Agent John Dolan resigned this position, and Mr. Anthony Murawski was appointed to fill the vacancy.

CASE LOAD: At present there are 119 cases on file; 19 are active, 1 pending, and the rest inactive at the close of the year.

There were 82 individual investigations for continuing, re-opening, and opening new cases during the year. These investi-

gations take considerable time and require a great amount of correspondence before the final approval is granted by the Office of the Commissioner of Veterans' Services. Investigations are carried on even after the approval is granted.

As of January 1, 1952, there were ten active cases on the Town rolls. During the year, three of these cases were closed, and nine new cases were added, leaving a total of sixteen active cases on December 31, 1952.

Total expenditures in 1952 for this category of aid were as follows:

Federal Share	\$4,402.55
State Share	3,414.88
Local Share	5,027.80
<hr/>	
Total	\$12,845.23

No. of Employees	1
1952 Expenditures	\$16,603.17

Total expenditures for 1952 amounted to \$15,674.28, an increase of \$2,745.90 over 1951. Reimbursements from the State and other cities in 1952 for assistance payments totaled \$5,593.70 making a net cost to the Town of \$10,080.58.

CIVIL DEFENSE DEPT.

Barclay Warburton III, Director

PERSONNEL: In July 1952, Mr. Barclay Warburton, III was appointed Civil Defense Director to replace Mr. Robert Bamford, who resigned that position.

Much of the time of the new director has been spent in developing a nucleus organization, which could be expanded quickly in time of need. The new division heads that have been appointed are as follows:

Medical and Health—

Dr. Herbert T. Foote

Civilian War Aid—

Walter Callahan

Damage Control—

Ralph Preble, Town Engineer

No. of Employees	1 part time
1952 Expenditures	\$188.20

Public Safety—

Charles S. Bird

Within the Public Safety Division, the Auxiliary Police meet regularly and are very effective, due in great measure to the leadership of Captain George Hovey, Lieut. Jerome Richardson, and Acting Police Chief Stanley Surpitski.

ACTIVITIES: One air raid drill was held in June. The streets were cleared rapidly, but as yet there have been no shelters designated. This will be done after a survey has been made.

Two open meetings were held at the Town Hall in November in an effort to stimulate public interest, but there is still a great deal of apathy regarding civilian defense.

POLICE DEPT.

Byard W. Horsman, Chief

No. of Employees	8
1952 Expenditures	\$28,506.36

PERSONNEL: Chief Byard Horsman was on extended sick leave most of the year, and Sergeant Stanley Surpitski was assigned the duties of Acting Chief on April 4, 1952. On July 10, 1952, Joseph Arcisz was assigned the duties of Acting Sergeant.

On September 12, Patrolman Joseph Leet retired after many years of faithful service because of ill health.

At present these vacancies are being filled by provisional appointees until such time as a Civil Service Register is established.

ARRESTS: There were 264 arrests made during the year, which was 70 less than in 1951. These were classified as follows:

Drunkenness	97
Operating under influence	26
Stop-sign violations	17
Fornication	13
Leaving scene of accident	6
Driving on left	5
Driving so as to endanger	4
Miscellaneous	96

These cases were disposed of as follows:

Fined	78
Filed	55
Released	49
Filed on Cost of Court	18
Discharged	14
Sentenced to House of Correction	11
Suspended Sentence	11
Miscellaneous Dispositions	28

OTHER ACTIVITIES: The Police Depart-

ment investigated 1,021 complaints, found 98 buildings open at night, and registered 142 bicycles.

Three hundred forty-five parking summons were issued, and 126 ambulance calls handled. There were 64 automobile collisions reported, but the Town of Ipswich completed its fourth year without a fatal accident on the highways. A plaque will be awarded to the Town from the National Safety Council this year in recognition of this fact.

Clam permits and beach parking stickers were issued as follows:

Resident Clam Permits	446
Non-Resident Clam Permits	618
Resident Beach Stickers	1218
Summer Resident Stickers	240

NEW EQUIPMENT: During 1952 the old cruiser was traded in for a new Ford at a cost of \$459 and a new Cadillac ambulance was purchased at a cost of \$6,450.

POLICE PROBLEMS: Demands for police service are constantly increasing. Thorough investigations of complaints and accidents must be made, and much time is necessary for the proper enforcement of speed and parking regulations, traffic control, protection of business establishments at night, and the protection of life and property at all times. The 1953 budget request for this Department includes a sum for the addition of one more permanent patrolman, in order to give the level of police protection to which citizens of Ipswich are entitled.



Acting Chief Surpitski with New Ambulance and Cruiser

FIRE DEPT.

Samuel W. Atherley, Chief

No. of Employees:	
Permanent	8
Call	28
1952 Expenditures	\$36,656.42

FIRE CALLS: The Fire Department answered a total of 314 calls during 1952 as compared to 206 calls the previous year. Of these, 64 were bell alarms, 196 were still alarms, and 54 were ambulance calls.

Fifteen of these calls were for building fires, thirteen for electrical fires, twelve for automobile fires, and nine for chimney fires. There were also sixty-six calls for grass, brush, and wood fires, and thirty-four dump fires.

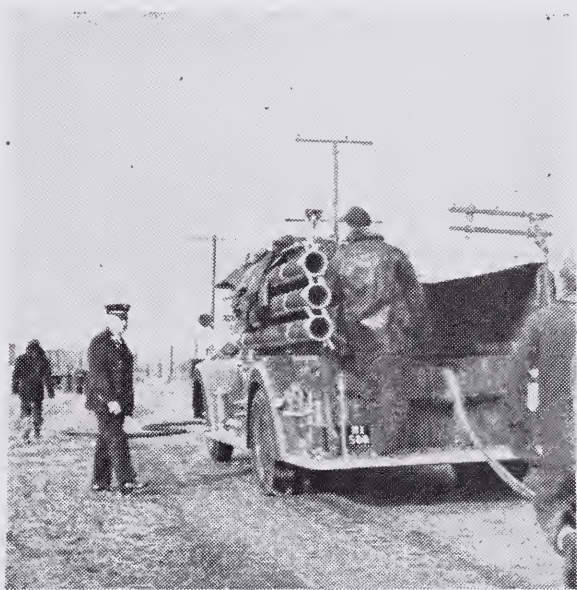
There were only two false alarms during the year.

Many calls were to aid and assist citizens in such emergencies as flooded cellars, leaky refrigerators, flooded oil burners, heating boiler troubles, and people locked out of their homes. The Fire Department stands ready at all times to give whatever assistance is needed in such cases.

EQUIPMENT RUNS: Fire Department equipment covered a total of 1,116 miles, but it is estimated that the engine mileage was nearly 10,00 miles. The Department laid one and one half miles of 2½ inch hose, and nearly one mile of 1½ inch hose. Seven hundred and ten feet of ladders were raised.



Fire Dept. in Action



Chief Atherley Watches Hose Laid

FIRE LOSSES: The total value of property threatened exceeded \$103,000, but total estimated losses during the year were only \$19,000, while total insurance paid was approximately \$16,000. In spite of the fact that there were 108 more calls in 1952 than during 1951, the increase in fire loss was only \$12,000.

PERMANENT FIRE CHIEF: In November, Chief Samuel Atherly assumed the permanent duties of Chief after having served as Call Chief for eight years, and call Deputy for 15 years. This change has resulted in an expanded fire prevention program, a more efficient building and equipment maintenance program, and better training and fire fighting procedures.

NEW EQUIPMENT: The only new equipment added to the Department during the year was 300 feet of 2½ inch hose, 300 feet of 1½ inch hose, and 100 feet of ¾ inch hose at a total cost of \$733.62.

SHELLFISH AND HARBORS

*Lionel Sheppard, Sr.,
Director and Harbor Master*

PERSONNEL: In September, Lionel Sheppard, Sr., was appointed to the position of Shellfish Director and Harbor Master, replacing Bernard V. Farley who resigned after three years in this position.

SHELLFISH PROTECTION AND PROPAGATION: In May, the Third Creek area was screened off in an experimental attempt to protect these flats from invasion of the horse-shoe crab. It was found that as long as these screens were in place, the number of crabs in the area decreased, but due to tidal action, there was a great deal of washing under the screens and it became impossible to protect the flats adequately in this manner. \$300 of State funds was used during the year in trapping green crabs. The Director and the deputies checked all diggers for violations of the Shellfish laws, and Richard's Ground and Eagle Hill Landing were closed to digging.

Thirty-six signs for posting the flats were made.

There was, during the late fall, considerable amount of seed clams on the flats, and it is the plan of this Depart-

No. of Employees:	
Permanent	1
Part Time Deputies	2
1952 Expenditures	\$3,101.43



Shellfish Propagation
Seeding Clams

ment to attempt to eliminate the green crabs and horseshoe crabs to save the seed clams that have already started.

TOWN WHARF: The joint Town-State reconstruction of the Town Wharf was completed in October with a new face wall and new pilings. Several hundred yards of gravel were put on the wharf by the Highway Department, and the entire area was graded. A new permit system was put into effect, and all boat owners may now use the Town Wharf only under the supervision of the Harbor Master.

Twenty new channel buoys have been built and painted red and black with white reflector paint on top. These will be put in the river this Spring to replace the birch channel markers that have been used in the past. An attempt will be made to get a light on the black buoy in the end of North Spit next year to assist night navigation.

Much work is needed on the floats this Spring, and it is now planned to replace much of the flooring and to paint this equipment.



Director and Deputy Check Signs
and Crab Traps

RECREATION DEPT.

John Bialek, Chairman

SUMMER PLAYGROUND: The summer playground was continued as in previous years under the supervision of William Peatfield, with Ann Lombard and Constance Somers assisting. Two hundred fifty children participated in the baseball, softball, volleyball, tennis, and arts and crafts.

SWIMMING PROGRAM: The Recreation Department continued to co-operate with the Red Cross swimming program at Ipswich Beach and provided the transportation for this program. While four hundred children enrolled at the beginning of the season, only one hundred fifty completed the scheduled program. Next year it is planned to charge a nominal transportation fee per child. This may help to attain a more equitable attendance throughout the season.

WINTER BASKETBALL: The YMCA Field Representative in this area has worked with the Committee during the fall and winter months in carrying out teen age basketball programs on Monday and Wednesday evenings. An average of about twenty people have attended these programs.

ADULT RECREATION: Three adult recreational groups were formed in December. Miss Ruth Wellman is conducting a class

No. of Employees:	
Board Members	5
Part Time	3
1952 Expenditures	\$1,669.71

of twenty people in pottery making on Monday evenings at the High School, Mr. Howard Von Suck is conducting art classes of twelve adults on Wednesday evenings, and Mrs. Harold Peters is directing fourteen theatrical aspirants who plan to produce the play "Harvey" in February, 1953.

RECREATION DIRECTOR: Included in the 1953 budget request for this Department are funds for obtaining the services of a trained-recreational director on a full-time basis. Part of the cost of a full-time director would be because it would then be unnecessary to hire a Summer Playground Director.

The job of a full-time director would be:

1. To analyze the present recreational structure of the Town.
2. To make a survey of the available facilities for recreational activities.
3. To plan and carry out recreational activities for all age groups and interest groups and to co-ordinate the present recreational activities being conducted by the many diversified leisure time groups in the Town.

It is hoped that this budget request will be approved.



Summer Playground Program

PUBLIC LIBRARY

Hester Mitchell, Librarian

CIRCULATION: While the circulation of books is only a part of library work, the increase of 10,897 in circulation over the year 1951 indicates not only that more people are reading, but also that the library is succeeding in its efforts to become a vital part of the community.

YOUNG PEOPLE'S DIVISION: 1951 was a busy year with young people as well as adults, with school classes from grades four through eight visiting the library for instruction in the use of reference materials. During the year, twenty-nine story hours were held for youngsters in the elementary grades of the local schools, with a total attendance of approximately 2,255. A Spring Book Festival took place in May, and National Children's Book Week was observed in November. Two most successful movie hours were held with a total of 314 youngsters in attendance. We thank Mr. Joseph R. Rogers, teacher at the Shatswell School, who helped to make this possible. And finally, for children, classroom deposits of books were loaned to schools for a two month period, thus providing reading material for some children who otherwise might not become acquainted with the library. All of this work with young people was successful only because of the excellent cooperation between the school department and the library.

NEW BOOKS: Inter-Library-Loan service was used throughout the year in securing for the public the use of books not owned by the library, while 1,822 volumes were added to the shelves. Of these, 808 were gifts, a complete list of which is available at the library. Needless to say, all presentations of books and periodicals subscriptions are valuable assets to the function of the library, and we thank both the individual donors and such groups as The Ipswich Woman's Club and The Friends of the Library.

Through the thoughtfulness of Mr. John Woodbury of Ipswich, a beginning collection of over four hundred records has been presented to the library, in memory of his grandfather, Mr. John Russell; a gift greatly appreciated as it

No. of Employees	2 (Full Time)
	1 (Part Time)
1952 Expenditures	\$8,607.56

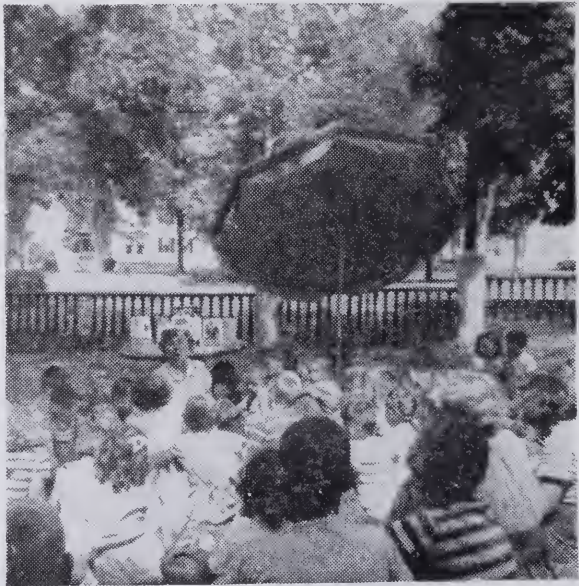
is a rare small library which can boast a record collection!

LIBRARY SPACE: In addition to regular routine efforts at the library, a storage room was converted into a much needed periodical room, open to the public, and containing the 1952 magazines, a reading table and chairs. This not only creates more space available to library users, but releases the use of tables in the adult reading room. At the same time, the lower stacks and the balcony have been opened to the public, with gratifying response.

LIBRARY AIDS: Volunteer service by Girl Scouts has resulted in help for the library staff during busy hours, and Library Aide service pins for the girls. Graduates of this service have first consideration as part-time employees, as they are trained in library methods.

LIBRARY STATISTICS:

Total No. of books circulated	33,948
No. of adult books	20,956
No. of juvenile books	12,992
No. of books added	1,822



**Children's Story Hour
At Library**

LIBRARY HOURS:

Mondays and Wednesdays	10-6
Tuesdays and Fridays	1-8:30
Thursdays and Saturdays	1-6

HIGHWAY DIVISION

Robert Hills, Acting Foreman

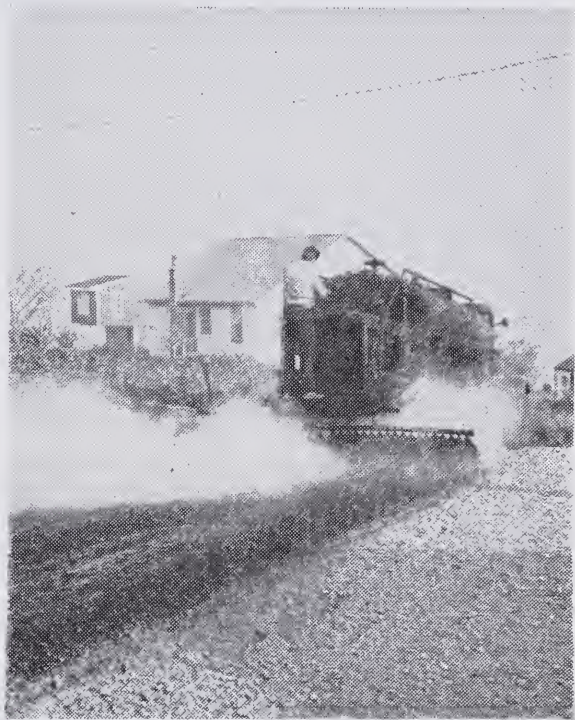
SUMMER MAINTENANCE: General maintenance of roads and sidewalks was continued in the usual manner during 1952. A total of 19,238 gallons of asphalt was used in resurfacing 32 streets in Town. Also 3,930 gallons of asphalt was used in mixing 279 tons of patch material and another 281 ton of patch was purchased and applied to Ipswich Streets.

Guard rails were replaced on Turkey Shore Road, County Street, Prescott Road, and Gould's and Willowdale Bridges. Catch basins were cleaned periodically, and a nightly sweeping program was established for the center of Town. Gasoline used by all Departments through the Highway Division tank totaled 16,914 gallons in 1952. All Gravel roads were shaped and graded periodically throughout the summer.

Under Chapter 90 maintenance 380 feet of guard rail was erected on Linebrook Road, 39 tons of patch was used on Linebrook and Topsfield Roads, and 3,862 gallons of asphalt was used in resurfacing Topsfield Road.

WINTER MAINTENANCE: There was a total snowfall of 54½ inches during January and February of 1952, and another 3 inches in December. Hired plows worked a total of 303 hours while Town-owned plows worked 582 hours during the year. Bulldozers were hired for 19½ hours to push snow into the river, and

No. of Employees	10
1952 Expenditures:	
Summer Maintenance ..	\$41,133.69
Winter Maintenance	11,788.91
Construction	29,305.48



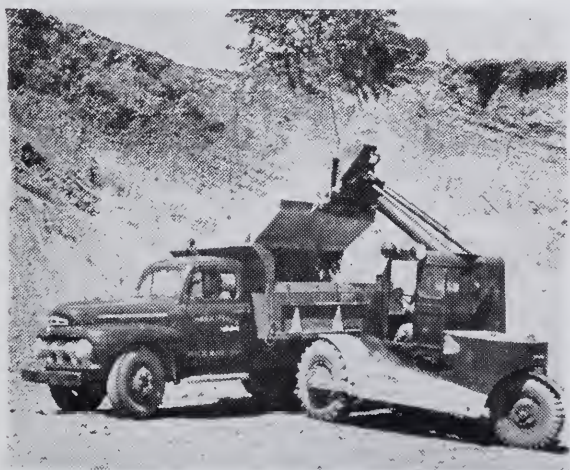
New Surfacing — Hillside Road

removal trucks were hired for 104 hours. During the year, 1,147 tons of sand and 62 tons of salt were used in clearing ice from our roads.

NEW CONSTRUCTION: Chapter 90 construction was continued on Topsfield Road where 150 feet of hedge was transplanted, a stone wall torn down and relocated, and new drainage installed. This road is being widened and straightened from the end of present Chapter 90 construction in to the railroad crossing, and should be completed in 1953.

New surface drainage was installed on Broadway and Broadway Extension, Damon Avenue, and Masconomet Road at a total cost of \$5100. Damon Avenue was partially reconstructed after the installation of the new drainage, and this road will be given a final grade and surfaced next year. Broadway and Masconomet Roads will also be resurfaced in 1953.

At the Town's property on Great Neck 3,070 yards of gravel were used in bringing Hillside Road up to grade and in the construction of a new side road off Hill-



New Loader Operating in Town Pit





New Parking Lot
Before, During and After



side. This new road was constructed to give access to several more lots of Town

CEMETERY DIVISION

Benjamin W. Homans, Superintendent

There were ninety interments in the five Ipswich Cemeteries during 1952. This was twelve less than the one hundred and two interments made during 1951.

Fifty-nine graves were raised, and several foundations were prepared for monuments and headstones. All the cemeteries were limed and fertilized during the year, and mowing and raking operations were carried out from April to November.

A small avenue in Highland Cemetery was excavated and graveled, and 1,000 gallons of asphalt was applied to other cemetery avenues. Five tons of bituminous patch was used in the Cowles Memorial Cemetery and the Highland Cemetery. The flower beds were kept in bloom with tulips in the early spring, and later were replanted with geraniums and border plants. In the fall four hundred narcissus bulbs were planted in the Linebrook and Old South Cemeteries. During the summer months much time was spent on the chrysanthemum beds in the Highland Cemetery.

property in this area. 3,834 gallons of asphalt was used in surfacing Hillside.

The new parking lot was constructed in the Spring at a total cost to the Town of \$4,779.09. 3,000 yards of fill were removed, and several trees cleared. 2,421 yards of gravel were used for a base and 4,288 gallons of asphalt applied for surface.

In November a new cable guard rail was constructed on the County Street Bridge at a cost of about \$700.

1,916.5 feet of sidewalks were built adjacent to the property of 16 abutters. The total sidewalks expenditure for 1952 was \$5,424.98, 50 per cent of which was reimbursed by the abutters.

NEW EQUIPMENT: A new $\frac{3}{4}$ yard front-end loader was purchased in April, and two new Ford V-8 trucks with Frink plows and wings were purchased in June.

No. of Employees:	
Permanent	2
Seasonal	4
1952 Expenditures	\$15,994.45

BUILDING MAINTENANCE: The roof of the office and storage building was re-shingled in September. The outside of the office and storage building was also scraped and painted during the summer.

EQUIPMENT: Three hundred feet of new chain-link fence was erected on the North side of the Old North Cemetery on High Street replacing an old wooden fence at a cost of \$512. One of the old power mowers was traded in for a new model.

REVENUES: Revenues to the Cemetery Division for 1952 were as follows:

Perpetual Care of Lots	
and Graves	\$2,017.21
Foundations	487.82
Setting Posts	16.00
Annual Care	952.50
Grading	122.00
Removals	93.50
Interments	2,581.00
Liners	56.00

Also during the year \$327 was received from the sale of lots and \$1,450 was added to the perpetual care trust funds.

SANITATION DIV.

John Ladderbush, Foreman

No. of Employees	3
1952 Expenditures	\$11,951.51

SERVICE: Refuse and garbage collection have been maintained by the Sanitation Division without interruption during 1952.

EQUIPMENT: In July a new covered sanitary-type garbage truck was purchased to relieve the refuse packer of hauling wet garbage. For the remainder of the year the Refuse Packer was used only in the collection and disposal of dry rubbish. In October, the Refuse Packer was sent to the Gar-Wood Company for a complete overhaul, after which the chassis and body were repainted.

WORK LOAD: During the year this Division picked up and disposed of sixty-six tons of garbage and 3,125 cubic yards of refuse.

The Refuse Packer traveled 4,626

miles, and the garbage truck, after it was acquired in July, traveled 2,488 miles.

EXPANDED COLLECTION ROUTES: There has been a great deal of demand for the extension of the garbage and refuse collection routes to cover the entire Town. The 1953 budget requests for this Department the addition of one permanent laborer, and it is hoped that with this staff, both of the vehicles may be kept operating full time. It is impossible to determine until this plan has been tried whether the addition of one man will be sufficient to do the entire job satisfactorily, but it will be attempted. It is possible that another man may have to be added in order to achieve the best utilization of the equipment and do the job properly.



HELP KEEP IPSWICH CLEAN!



GROUNDS AND
 BUILDINGS DIV.

Gardner Caverly, Foreman

PARKS AND PLAYGROUNDS: Regular maintenance work was carried on this year as usual on all public park areas in the Town. This included the North and South Greens, Honor Roll and Linebrook Playground. At this particular spot, several shade trees were planted at strategic points in an attempt to eventually add interest and relieve the monotony of such an expansive area. More planting will take place in the rear of the skating rink in the future. As usual, bedding plants were set out in the early summer in the plots at Market Square, South Green, and North Green, and were followed by tulips in the fall.

The Lighthouse property was inspected regularly throughout the year, and new screens built for the windows of the building. These were removed in the fall and replaced by shutters.

PEST CONTROL: Insect control consumed a large part of the time from the first of May until the last of July. The chief problem is the Elm Leaf Beetle, which is now widespread in the North Shore area. Results were very satisfactory in Ipswich, although there is promise of a heavy infestation next year. Dry weather is taking a heavy toll among the shade trees, and there is no practical method of overcoming it. During August and September, the elm foliage showed the effects of the lack of moisture throughout most of Massachusetts.

FOREST FIRE DIV.

Russell Scabill, Forest Fire Warden

The Forest Fire Division had a total of 69 runs for the year and investigated 164 complaints.

Forty-five runs were for grass fires, twelve runs for brush fires, six for marsh

No. of Employees	4
1952 Expenditures	\$16,544.08

The Dutch Elm disease is apparently due to spread rapidly through Ipswich. In 1951, three trees were confirmed to be carriers. In 1952, twenty-three trees were confirmed to be diseased. It is impossible to predict what our loss will be in the following year.

The 1953 Budget includes a request for additional funds for Dutch Elm Disease control, and it is hoped that some assistance may be obtained from the State Conservation Department for this work.

FORESTRY: Brush cutting along with roadside mowing received considerable attention during the year on our many miles of rural roads. This work is done each year for reasons of safety in particular, and to facilitate snow plowing. The 1953 Budget includes a request for a rubber-mounted tractor which, among other things, will be used for roadside mowing.

On Town Hill and Dow Memorial Park, a considerable amount of time was spent in cutting out brush along the roadways which encircle each of these attractive areas. Tentative plans have been made to further improve both tracts of land which have for a long time been overlooked.

It is planned in 1953 to start a municipal nursery, where seedlings will be planted and maintained. This will provide the Town with future stock for replacing trees that have to be removed.

No. of Employees	1 part time
1952 Expenditures	\$569.00

fires, and six for woods fires.

1952 was a bad year for brush fires and burning permits had to be suspended during September.

ELECTRIC DEPT.

Charles Mallard, Manager

GENERATING PLANT: A total of 11,738,832 kilowatt hours were produced in 1952, representing an increase of 2.7 per cent over the previous year. The peak demand was 2970 kilowatts, an increase of 220 kilowatts, or 8 per cent over 1951. The present plant capacity is 4115 kilowatts, which allows for a reserve of 1145 kilowatts, or the capacity of either of the new 1600 horsepower units.

The entire Generating Plant was surveyed in December, 1951, by representatives of the Fairbanks Morse Co., the manufacturers, and it was suggested that the generators be completely overhauled at an estimated \$30,000, the work to be spread over a three-year period. Later developments made it necessary to overhaul all the units in the Plant as soon as possible. One unit was damaged beyond repair, during the year, and is being sold for salvage. The five remaining units have been completely overhauled at a cost of \$15,332.50 which is a substantial savings over the original estimate.

A new machine shop building was added to the Generating Plant, allowing repairs to be made in a heated building. In order to conserve on cooling water used at the Plant, which now runs to waste, proposals are being requested for the erection of either a cooling pond or tower. This will be expensive, but water must be conserved as much as possible.

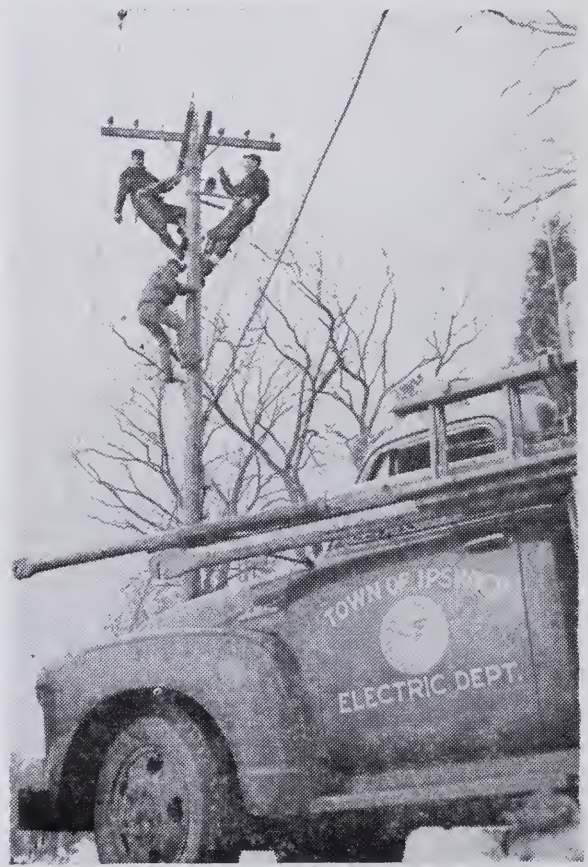
Bids have been requested for the repairing of the entire interior of the Generating Plant. It is also planned to sand

No. of Employees	18
1952 Expenditures:	
Construction	\$ 7,582.70
Operations	252,632.19
Depreciation	17,215.31

blast and treat with aluminum paint the outside exhausts.

OUTSIDE DISTRIBUTION SYSTEM: There are now five circuits operating out of the Power Plant on High Street, as follows:

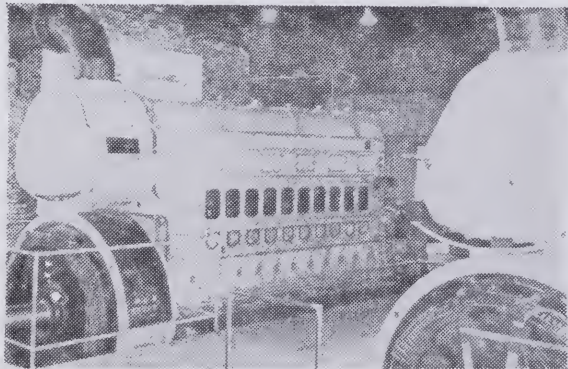
The Rowley Circuit: It is expected to increase the voltage on this circuit by adding the fourth wire to the present three, thus increasing the voltage from the present 2400 to 4160.



- - And Distribution

No. 1 Circuit: This is the new aerial cable supplying the central part of the business district and the Sylvania Plant. This circuit should be equipped with automatic regulators to maintain the voltage at a constant level.

No. 2 Circuit: This supplies electricity to the eastern and southern sections, including the Summer colonies at Great Neck and Little Neck. This circuit must be regulated before the summer season in order to care for the increasing demands.



Power Production - -

No. 3 Circuit: This was put into operation the past year by separating the wires that formerly serviced all of the sections west of the Boston and Maine Railroad. It should, in the future, have the fourth wire added so that the voltage can be increased from 2400 to 4160 volts, thereby correcting the present fluctuating voltage conditions.

No. 4 Circuit: This was a part of the old No. 3 circuit supplying electricity to all consumers on Linebrook Road to the Topsfield Line. This circuit is at present single-phase, two-wire, 2400 volts, and should be made into a three-phase circuit as soon as possible.

STREET LIGHTING: As a result of the survey made last year, twenty-four modern Mercury-vapor fixtures have been installed on Market Street, Depot Square, Hammatt Street, and Central Street to Market Square. Many favorable comments have been received in regard

to the improved lighting and it is recommended that this new system be extended this year from Market Square up North Main Street to High Street.

REVENUES: The receipts for electricity increased from \$260,408.49 in 1951 to \$275,356.44 in 1952. Most of this is due to increased use of television sets and electric ranges, and in new domestic consumption. As these appliances are sensitive to voltage fluctuations, the Department must continually add capacitors and regulators and use higher voltages to care for the increased demands.

FINANCE: Much of the financial operations was transferred to the Central Finance Office during 1952, and all Electric bills are now being prepared on post cards on an automatic bookkeeping machine. This relieves the Electric Department of a responsibility which is financial in nature, and which can be handled by the Central Finance Agency more efficiently.



New Street Lighting — Before and After



WATER DEPT.

Ralph Preble, Manager

REORGANIZATION: The editorial page of your daily paper probably has a column entitled "The News Fifty Years Ago", or perhaps it is headed, "When Grandma was Courting." When "Grandma was Courting," the Water Department was one of the biggest things that had happened in Ipswich.

Since then, however, turning a tap at the kitchen sink and getting water has become an accepted certainty. The average citizen is reminded of where his water comes from only when he doesn't find water in his tap or when a bill is received for water use. A similar attitude was prevalent within the municipal family as well, until the submission of a Water Department report to the Selectmen last summer stating that drastic changes in the financial structure, operations and maintenance procedures, and new construction policies would have to be made.

No major change comes about overnight. However, in the last three months of 1952, the revenue problem was studied and various recommendations instituted.

No. of Employees	6
1952 Expenditures:	
Construction	\$13,978.10
Operations	\$38,883.37
1952 Revenue:	
Cash Receipts	\$44,245.12

A metering program, which concerns both revenue to maintenance procedures, has been formulated and new equipment for proper repair and accurate testing has been ordered. Problems of operations and maintenance have been recognized and procedures for remedies have been instituted.

Two factors are important to the proper operation of any Department; first, equipment and manpower to do the work properly; second, proper planning and "follow through". The second item might be restated as the "what, when, and where" of proposed work and of work completed.

New rules and regulations were drawn up and put into effect January 1, 1953 after approval by the Board of Selectmen. Copies of these are available at the Department office to anyone interested.

REVENUE: A new rate structure was also developed, to be put into effect in 1953. This will be the second change in rates since the system was established in



Another New Water Service Goes In

1894. The first rate change was made after twenty-five years of operation, in 1920. The new rates will still deliver a ton of water for between five and ten cents, depending on the amount used, and are among the lowest in the state.

The metering program to be started in 1953, will provide a small amount of added revenue. Primarily, the recommendation for such a program is to insure that all year-round services are metered and that all meters are working properly, so that each consumer is paying his proportional share.

WATER SUPPLY: During 1952 a total of 206,728,700 gallons of water was pumped. This is equivalent to 3½ times the water in the Dow's Brook storage reservoir when full. This amount of water is a 73 per cent increase over the amount pumped in 1942, when the Brown well and Mile Lane well were built.

Although it was stated in the 1951 Town Report that the combined reservoir and well system would be sufficient for some years to come, it now appears, for several reasons, that immediate investigation and planning should be conducted regarding the adequacy of the supply. Water from the Brown well, in particular, is getting harder each year, and may eventually become unusable. There has also been considerable sand seepage in this well.

OPERATIONS: Proper maintenance includes such items as leakage surveys; main cleanings; hydrant repair; gate and valve surveys, including repair, replace-

ment, lubricating, and locating; pressure and flow tests; and care of pumps, reservoirs, and grounds. The past year, except for 628 feet of main replacement, only new service installations and servicing the summer colony on turn-ons and shut-offs, and emergency work on breaks was carried on. Added income and planning should allow for a better maintenance program in the future.

A total of fifty-one new year-round services were installed in new buildings. Nine new summer services were put in, and four summer services were replaced by year-round services. Part of the 3-inch galvanized wrought iron water line to Island Park was replaced by 578 feet of six-inch transite pipe and 48 feet of 6-inch cast iron, and a new hydrant was set on this line.

CONSTRUCTION: Every water works is confronted with the problem of extending water service to new or undeveloped areas. A definite policy has now been established, but the operation will continue to be observed so that new development will be encouraged without undue financial burden to the Water Department. Construction costs, potential future use, need for development of new areas, and many other matters of related importance affect the problem.

Future plans should include relief for over-burdened sections of the system, as well as plans for main extensions. A review of pressure requirements of the present and expected extensions will have to be made to prepare for future demands.

BALANCE SHEET

For the Year Ending December 31, 1952

GENERAL ACCOUNTS

ASSETS		LIABILITIES AND RESERVES	
Cash and Treasury Bills:		Tailings:	82.98
Cash	139,751.01	Excess Proceeds from Sale	
Treasury Bills	198,768.47	of Lands of Low Value	
	338,519.48	—Sec. 79, Chap. 60	3.85
Accounts Receivable:		Overestimates: 1952	
Taxes:		County Tax	2,025.74
Levy of 1951:		Essex Sanitorium	1,677.42
Real Estate	8,339.24		3,703.16
Levy of 1952:		Dog Licenses Due County:	3.60
Poll	6.00	Payroll Deductions:	
Personal Property	4,140.98	Retirement	245.81
Real Estate	30,519.84	Federal Taxes	4,595.52
	43,006.06	Blue Cross	32.25
Motor Vehicle and Trailer			4,873.58
Excise:		Sale of Cemetery Lots Fund:	931.00
Levy of 1952	5,075.87	Highway Machinery Fund:	2,733.39
Special Assessments:		Sale of Real Estate Fund:	2,675.40
Moth 1950	6.00	Overlays Reserved for Abatement	
Moth 1951	14.00	of Taxes:	
Moth 1952	51.50	Levy of 1951	5,432.73
	71.50	Levy of 1952	3,443.64
Tax Title and Possessions:			8,876.37
Tax Title	1,882.82	Reserve Fund—Overlay	
Tax Possessions	6,360.14	Surplus:	13,540.31
	8,242.96	Loans Authorized—Unissued:	40,000.00
Departmental A/R:		Revenue Reserved until	
Town Property	1,727.50	Collected:	
Police	1,217.00	Motor Vehicle and Trailer	
Moth	652.75	Excise	5,075.87
Health	926.66	Special Assessment	71.50
Highway	36.75	Tax Title	1,882.82
Highway Machinery	53.13	Tax Possession	6,360.14
Welfare	840.35	Departmental	10,358.79
Aid to Dependent Children	499.29	Aid to Highway	13,750.00
Old Age Assistance	454.37	Electric Light	31,970.24
Disability Assistance	23.22	Water	15,577.83
Veterans Services	2,359.02		85,047.19
Education	15.00	Unexpended Balances:	
Cemetery	1,553.75	Treasurer & Collector	217.15
	10,358.79	Finance Committee	87.15
Electric Light Dept.	31,970.24	Town Hall Improvements	897.23
Water Dept:		Town Hall Committee	2,142.70
Water Rates	15,289.63	Parking Lot Leases	75.00
Water Liens 1951	288.20	Shellfish Benefits	1.46
	15,577.83	Comm. of Mass.—Shellfish	
State and County Aid to		Reimb.	906.30
Highway	13,750.00	Health	126.25
Loans Authorized:	40,000.00	Sewer Committee	765.69
Underestimated 1952:		Chap. 90 Construction 1952	11,983.17
Auditing Tax	504.35	Great Neck—New Road	
State Parks and Reserva-		Construction	10,322.07
tions	78.97	Masconomet Road	612.23
	583.32	Damon Avenue	1,075.65
		Sidewalks	2,043.42
		Masconomet Drainage	288.62
		Parking Lot	220.91
		Broadway Surface Drain	419.59
		Jeffreys Neck	3,254.75
		Manning School Grading	395.00
		Committee on School Req.	63.25
		Playground Equipment	226.65
		Memorial Building	276.35
		Capital Equipment	2,281.83
		Light House Property	517.82
		Plans & Surveys	467.42
			39,667.66
		Federal Grants:	
		Aid to Dependent Children,	
		Adm.	66.39
		Aid to Dependent Children,	
		Aid	477.98
		Old Age Assistance, Adm.	714.96
		Old Age Assistance, Aid	11,971.28
		Disability Assistance, Aid	2,228.78
		Disability Assistance, Adm.	94.79
			15,554.18

BALANCE SHEET—Continued

For the Year Ending December 31, 1952

State Grant—Disability As-		
sistance, Adm.	79.35	
Ipswich High School Cafeteria	754.37	
Winthrop Lunch	144.67	
Athletic Fund	1,818.14	
Premium on Loans	102.90	
Insurance Receipts	2,745.00	
Electric Light Department:		
Operation	26,924.43	
Construction	8,990.86	
Depreciation	7,998.24	
		43,913.53
Electric Light Meter		
Deposit		4,212.93
Electric Light Meter		
Deposit — Interest		3,263.97
Summer Meter Deposit		876.00
Water Department:		
Extensions	22,515.29	
Masconomet Road	624.92	
		23,140.21
Water Surplus		6,137.17
Surplus Revenue		202,275.14

507,156.05

507,156.05

DEBT ACCOUNTS

Net Funded or Fixed Debt	108,400.00		
		High School Loan 1935	18,000.00
		Water Extension Loan 1938	1,000.00
		Extending Water Mains Loan 1946	14,400.00
		Water Mains Extension Loan 1948	2,000.00
		Water Extension Loan 1949	7,000.00
		Masconomet Road Water Extension	
		Loan 1948	3,000.00
		Electric Light Generator Loan 1951	63,000.00
	108,400.00		108,400.00

TRUST ACCOUNTS

Trust Funds—Cash and Sec-		Eunice Caldwell Cowles Fund	10,145.39
urities, In Custody of		Mark Newman Memorial Fund	5,459.08
Treasurer & Trustees	269,940.85	John C. Kimball Fund	528.06
		Mrs. William G. Brown Animal Fund	2,417.54
		Marianna T. Jones Fund	947.76
		Richard T. Crane, Jr. Picnic Fund	31,227.13
		Martha I. Savory Fund	328.35
		Dow Boulder Memorial Fund	165.74
		Cemetery Perpetual Care Fund	77,479.14
		Post War Rehabilitation Fund	1,559.40
		Stabilization Fund	356.24
		Burley Educational Fund	8,052.76
		Brown School Fund	3,313.95
		Manning School Fund	31,192.19
		R. H. Manning School Fund	15,596.66
		Fcoffees of the Grammar Schools	48,286.41
		Heard Library Fund	8,593.29
		Elizabeth R. Lathrop Library Fund	1,854.90
		Library Building Fund	86.34
		Mrs. Abby Newman Library Fund	2,367.52
		George Spillar Fund	1,812.05
		Trendwell Library Fund	17,120.42
		Appleton Memorial Fund	1,050.53
	269,940.85		269,940.85

CONSOLIDATED APPROPRIATION EXPENDITURES STATEMENT

For Year Ending Dec. 31, 1952

	Appropriation	Credits	Adjusted	Expenditures	Balance Transferred to Revenue	Balance Forward to 1953
Town Manager	9,429.80		9,429.80	9,414.62	15.18	
Moderator	100.00		100.00	100.00		
Selectmen	1,920.00		1,920.00	1,748.99	171.01	
Accountant	6,026.80		6,026.80	6,017.91	8.89	
Treasurer and Collector	10,944.60		10,944.60	10,623.55	102.90	217.15
Finance Committee	300.00		300.00	212.85		87.15
Assessors	7,479.68		7,479.68	7,464.12	15.56	
Purchasing	350.00		350.00	343.74	6.26	
Personnel	150.00		150.00	144.65	5.35	
Legal	800.00		800.00	800.00		
Castle Hill Land Title		1,000.00	1,000.00	1,000.00		
Town Clerk	4,377.53		4,377.53	4,014.50	363.03	
Election and Registration	4,175.00		4,175.00	4,055.31	119.69	
Engineering	2,150.00		2,150.00	2,150.00		
Planning Board	500.00		500.00	63.64	436.36	
Reports	2,300.00		2,300.00	1,351.19	748.81	
Town Hall	6,104.61		6,104.61	6,158.53	6.08	897.23
Town Hall Improvements		927.48	927.48			2,142.70
Town Hall Committee		2,468.20	2,468.20	30.25		
Trustees of Great Neck	100.00		100.00	325.50	100.00	
Parking Lot Leases	1,075.00		1,075.00	1,000.00		
Civilian Defense	200.00		200.00	188.20	11.80	
Police	29,161.21		29,161.21	28,506.36	654.85	
Fire	38,033.48	39.39	38,072.87	36,656.42	1,416.45	
Weights and Measures	120.00		120.00	111.79	8.21	
Moth	6,063.00		6,063.00	5,548.41	514.59	
Forestry	7,830.00	1.83	7,831.83	7,591.34	240.49	
Forest Fire	885.00	50.00	935.00	911.72	*	23.28
Shellfish Com.	2,952.07		2,952.07	2,697.33	254.74	
Shellfish Benefits		66.61	66.61	65.15		1.46
Com. of Mass. Shellfish		1,359.50	1,359.50	453.20		906.30
Bounty on Seals	100.00		100.00	60.00	40.00	
Dutch Elm Control	500.00		500.00	352.79	147.21	
Health	5,451.92	2,448.30	7,900.22	6,763.55	*1,010.42	126.25
Town Dump	2,644.00		2,644.00	2,127.15	516.85	
Sewer Committee		891.74	891.74	126.05		765.69
Mosquito Control	1,000.00		1,000.00	1,000.00		
Sanitation Division	12,286.00		11,951.51	11,951.51		
Highway—Summer	38,763.06	3,951.40	42,714.46	41,133.69	334.49	
Highway—Winter	13,000.00		13,000.00	11,788.91	1,580.77	
Chapter 90 Construction 1951		400.26	400.26	400.26	1,211.09	
Chapter 90 Construction 1952	17,000.00		17,000.00	5,016.83		11,983.17
Chapter 90 Maintenance 1952	3,000.00		3,000.00	3,000.00		10,322.07
Great Neck—New Road		14,265.00	14,265.00	3,942.93		612.23
Masconomet Road		612.23	612.23			2,924.35
Damon Avenue	2,000.00		2,000.00			4,046.98
Sidewalks	3,000.00	6,090.40	6,090.40			2,043.42
Masconomet Road Drainage	5,000.00		3,000.00			288.62
Parking Lot		780.00	5,780.00	5,559.09		220.91

Broadway Surface Drain	3,500.00	3,500.00	3,080.41	419.59
Jeffries Neck Road	3,500.00	3,500.00	245.25	3,254.75
Sidewalk Village Green	1,000.00	1,000.00	378.00	
Street Lighting	7,000.00	7,000.00	7,000.00	622.00
Public Welfare	5.50	12,505.50	10,217.90	2,287.60
A.D.C. Aid	34.80	4,034.80	2,917.80	1,117.00
O.A.A. Adm.		3,452.45	3,447.16	5.29
O.A.A. Aid	910.17	88,210.67	84,889.09	3,321.58
A.D.C. Adm. U.S. Grant	301.47	301.47	235.08	66.39
A.D.C. Aid. U.S. Grant	2,247.43	2,247.43	1,769.45	477.98
O.A.A. Adm. U.S. Grant	4,202.11	4,202.11	3,487.15	714.96
O.A.A. Aid. U.S. Grant	71,237.78	71,237.78	59,266.50	11,971.28
Disability Assis. Aid	134.60	12,134.60	10,671.46	
Dis. Assis. Aid U.S. Grant	4,402.55	4,402.55	2,173.77	1,463.14
Dis. Assis. Adm. U.S. Grant	382.40	382.40	287.61	2,228.78
Dis. Assis. Adm. State	126.00	126.00	46.65	94.79
Veterans' Services	2,550.00	16,603.46	16,603.17	79.35
Education	5,010.57	227,198.57	227,198.57	*
High School Cafeteria	16,199.78	16,199.78	15,445.41	26.92
Winthrop Lunch	8,349.93	8,349.93	8,205.26	754.37
Athletic Receipts Fund	4,283.37	4,283.37	2,465.23	144.67
Athletic Program	20.00	4,420.00	4,417.03	1,818.14
E. C. Cowles Scholarship	275.00	275.00	275.00	2.97
Manning School Grading	395.00	395.00		
Committee on Schools	2,000.00	2,250.00	2,186.75	395.00
Library	7,500.00	7,500.00	7,500.00	63.25
Parks	1,982.14	1,982.14	1,775.67	
Playgrounds	1,536.50	1,536.50	1,274.87	206.47
Recreation	1,900.00	1,900.00	1,669.71	261.63
Playground Equipment	226.65	226.65		230.29
Memorial Building	4,041.15	4,141.15	3,787.57	226.65
Pensions	3,500.00	3,553.86	3,553.86	276.35
Contributory Pension	53.86	13,287.74	13,287.74	
Town Clock Maintenance	75.00	75.00	75.00	
Memorial Day	850.00	850.00	850.00	
Fourth of July	500.00	500.00	500.00	
Retaining Walls Wharf	7,000.00	7,000.00	7,000.00	
Town Wharf, Floats & Buoy	500.00	500.00	404.10	95.90
Insurance Receipts				
R. T. Crane Picnic	2,745.00	1,283.93	1,283.93	2,745.00
Brown Animal Fund	1,283.93	47.75	47.75	
Unpaid Bills	143.00	1,158.80	1,015.80	
Lighthouse Property	714.46	714.46	196.64	143.00
Reserve Fund	7,000.00	7,000.00	6,985.00	517.82
Capital Equipment	22,900.00	25,074.00	22,792.17	* 15.00
Ambulance	6,800.00	6,800.00	6,755.99	2,281.83
Plans and Surveys	1,250.00	2,000.00	1,532.58	44.01
Overdrawn 1950	174.55	174.55	174.55	467.42
Claims Against Town	500.00	500.00	500.00	
Cemeteries	13,846.45	16,420.80	15,994.45	426.35
Cemetery Fence	592.82	592.82	590.00	2.82
Interest	550.00	550.00	550.00	
Maturing Debt	7,000.00	7,000.00	7,000.00	
State and County	41,989.86	41,989.86	37,799.79	4,190.07
Overlay 1952	13,622.58	13,622.58	10,178.94	3,443.64
	183,826.62	953,625.56	864,813.63	68,397.08
	769,798.94		20,414.85	

* Returned to Overlay Reserve

DETAILED STATEMENT OF EXPENDITURES

For Year Ending December 31, 1952

GENERAL GOVERNMENT

MODERATOR

Credits:		Expenditures:	
Appropriation	100.00	Moderator	100.00

SELECTMEN

Credits:		Expenditures:	
Appropriation	1,920.00	.1 Salaries and Wages	509.80
		.2 Outside Services	526.06
		.3 Communications	99.83
		.4 Supplies	193.30
		.4 N.O.C.	420.00
			<hr/>
			1,748.99
		Transferred to Revenue	171.01
	<hr/>		<hr/>
	1,920.00		1,920.00

TOWN MANAGER

Credits:		Expenditures:	
Appropriation	9,429.80	.1 Salaries and Wages	8,283.23
		.2 Outside Services	280.60
		.3 Communications	210.93
		.4 Supplies	126.95
		.5 Equipment Costs	512.86
			<hr/>
			9,414.62
		Transferred to Revenue	15.18
	<hr/>		<hr/>
	9,429.80		9,429.80

ACCOUNTING DIVISION

Credits:		Expenditures:	
Appropriation	6,026.80	.1 Salaries and Wages	5,568.98
		.2 Outside Services	183.35
		.3 Communications	107.28
		.4 Supplies	154.05
		.5 Equipment Costs	4.25
			<hr/>
			6,017.91
		Transferred to Revenue	8.89
	<hr/>		<hr/>
	6,026.80		6,026.80

TREASURY AND COLLECTION

Credits:		Expenditures:	
Appropriation	10,944.60	.1 Salaries and Wages	7,983.11
		.2 Outside Services	441.50
		.3 Communications	690.90
		.4 Supplies	799.54
		.7 Insurance	708.50
		Encumbered (Tax Forms)	217.15
			<hr/>
			10,840.70
		Transferred to Revenue	103.90
	<hr/>		<hr/>
	10,944.60		10,944.60

FINANCE COMMITTEE

Credits:		Expenditures:	
Appropriation	300.00	.8 N.O.C.	212.85
		Encumbered (Secretary's salary)	87.15
	<hr/>		<hr/>
	300.00		300.00

ASSESSORS

Credits:		Expenditures:	
Appropriation	7,479.68	.1 Salaries and Wages	6,449.40
		.2 Outside Services	338.26
		.3 Communications	142.75
		.4 Supplies	283.71
		.5 Equipment Costs	250.00
			<hr/>
			7,464.12
		Transferred to Revenue	15.56
	<hr/>		<hr/>
	7,479.68		7,479.68

PURCHASING

Credits:		Expenditures:	
Appropriation	350.00	.2 Outside Services	66.25
		.3 Communications	80.03
		.4 Supplies	197.46
			<hr/>
			343.74
		Transferred to Revenue	6.26
	<hr/>		<hr/>
	350.00		350.00

PERSONNEL

Credits:		Expenditures:	
Appropriation	150.00	.2 Outside Services	15.70
		.3 Communications	47.05
		.4 Supplies	81.90
			<hr/>
			144.65
		Transferred to Revenue	5.35
	<hr/>		<hr/>
	150.00		150.00

LEGAL

Credits:		Expenditures:	
Appropriation	800.00	.1 Salaries and Wages	800.00

CASTLE HILL LAND TITLE

Credits:		Expenditures:	
Balance January 1, 1952	1,000.00	.2 Outside Services	1,000.00

TOWN CLERK

Credits:		Expenditures:	
Appropriation	4,377.53	.1 Salaries and Wages	3,655.12
		.2 Outside Services	46.50
		.3 Communications	151.67
		.4 Supplies	153.71
		.7 Insurance	7.50
			<hr/>
			4,014.50
		Transferred to Revenue	363.03
	<hr/>		<hr/>
	4,377.53		4,377.53

ENGINEERING

Credits:		Expenditures:	
Appropriation	2,150.00	.1 Salaries and Wages	1,404.65
		.2 Outside Services	2.00
		.3 Communications	6.00
		.4 Supplies	707.35
		.5 Equipment Costs	30.00
			<hr/>
			2,150.00
	<hr/>		<hr/>
	2,150.00		2,150.00

PLANNING BOARD

Credits:		Expenditures:	
Appropriation	500.00	.2 Outside Services	5.25
		.4 Supplies	58.39
			<hr/>
			63.64
		Transferred to Revenue	436.36
	<hr/>		<hr/>
	500.00		500.00

ELECTION AND REGISTRATION

Credits:		Expenditures:	
Appropriation	4,175.00	.1 Salaries and Wages	2,798 81
		.3 Communications	45.03
		.4 Supplies	765.42
		.8 Meals and Listings	446.05
			<hr/>
			4,055.31
		Transferred to Revenue	119.69
	<hr/>		<hr/>
	4,175.00		4,175.00

REPORTS

Credits:		Expenditures:	
Appropriation	2,300.00	.2 Outside Services	1,353.39
		.4 Supplies	197.80
			<hr/>
			1,551.19
		Transferred to Revenue	748.81
	<hr/>		<hr/>
	2,300.00		2,300.00

TOWN HALL

Credits:		Expenditures:	
Appropriation	6,164.61	.1 Salaries and Wages	2,488.70
		.2 Outside Services	91.47
		.4 Supplies	361.07
		.6 Fuel and Utilities	1,944.72
		.7 Insurance	1,272.57
			<hr/>
			6,158 53
		Transferred to Revenue	6.08
	<hr/>		<hr/>
	6,164.61		6,164.61

MEMORIAL BUILDING

Credits:		Expenditures:	
Appropriation	4,041.15	.1 Salaries and Wages	2,211.00
Donation by W.R.C.	100.00	.2 Outside Services	67.95
		.4 Supplies	37.75
		.6 Fuel and Utilities	668.92
		.7 Insurance	801.95
			<hr/>
			3,787 57
		Encumbered (Fuel)	276.35
			<hr/>
			4,063.92
		Transferred to Revenue	77.23
	<hr/>		<hr/>
	4,141.15		4,141.15

TOWN CLOCK MAINTENANCE

Credits:		Expenditures:	
Appropriation	75.00	.2 Outside Services	75.00

PROTECTION OF PERSONS AND PROPERTY

POLICE DEPARTMENT

Credits:		Expenditures:	
Appropriation	29,161.21	.1 Salaries and Wages	26,427.95
		.2 Outside Services	138.50
		.3 Communications	488.54
		.4 Supplies	294.33
		.5 Equipment Costs	911.52
		.7 Insurance	245.52
			<hr/>
			28,506.36
		Transferred to Revenue	654.85
	<hr/>		<hr/>
	29,161.21		29,161.21

FIRE DEPARTMENT

Credits:		Expenditures:	
Appropriation	38,033.48	.1 Salaries and Wages	31,796.57
Refunds	39.39	.2 Outside Services	456.08
		.3 Communications	682.68
		.4 Supplies	1,580.81
		.5 Equipment Costs	834.18
		.6 Fuel and Utilities	676.74
		.7 Insurance	629.36
			<hr/>
			36,656.42
		Transferred to Revenue	1,416.45
	<hr/>		<hr/>
	38,072.87		38,072.87

FOREST FIRE DIVISION

Credits:		Expenditures:	
Appropriation	885.00	.1 Salaries and Wages	569.70
Reserve Fund	50.00	.4 Supplies	2.50
		.5 Equipment Costs	276.07
		.7 Insurance	63.45
			<hr/>
			911.72
		Transferred to Overlay Reserve	23.28
	<hr/>		<hr/>
	935.00		935.00

MOTH CONTROL DIVISION

Credits:		Expenditures:	
Appropriation	6,063.00	.1 Salaries and Wages	3,083.23
		.2 Outside Services	168.75
		.3 Communications	73.16
		.4 Supplies	808.58
		.5 Equipment Costs	494.84
		.6 Fuel and Utilities	28.30
		.7 Insurance	891.55
			<hr/>
			5,548.41
		Transferred to Revenue	514.59
	<hr/>		<hr/>
	6,063.00		6,063.00

DUTCH ELM CONTROL

Credits:		Expenditures:	
Appropriation	500.00	.1 Salaries and Wages	352.79
		Transferred to Revenue	147.21
	<hr/>		<hr/>
	500.00		500.00

FORESTRY DIVISION

Credits:		Expenditures:	
Appropriation	7,830.00	.1 Salaries and Wages	6,155.21
Refunds	1.83	.2 Outside Services	1,107.89
		.4 Supplies	68.90
		.5 Equipment Costs	259.34
			<hr/>
			7,591.34
		Transferred to Revenue	240.49
	<hr/>		<hr/>
	7,831.83		7,831.83

SHELLFISH AND HARBORS

Credits:		Expenditures:	
Appropriation	2,952.07	.1 Salaries and Wages	2,387.77
		.4 Supplies	121.64
		.5 Equipment Costs	149.72
		.7 Insurance	38.20
			<hr/>
			2,697.33
		Transferred to Revenue	254.74
	<hr/>		<hr/>
	2,952.07		2,952.07

SHELLFISH BENEFITS

Credits:		Expenditures:	
Balance January 1, 1952	66.61	.2 Outside Services	65.15
		Balance Forward to 1953	1.46
	<hr/>		<hr/>
	66.61		66.61

MASSACHUSETTS SHELLFISH REIMBURSEMENTS

Credits:		Expenditures:	
Balance January 1, 1952	359.50	.2 Outside Services	453.20
Receipts, Comm. of Mass.	1,000.00	Balance Forward to 1953	906.30
	<hr/>		<hr/>
	1,359.50		1,359.50

CIVILIAN DEFENSE

Credits:		Expenditures:	
Appropriation	200.00	.3 Communications	13.68
		.4 Supplies	174.52
			<hr/>
			188.20
		Transferred to Revenue	11.80
	<hr/>		<hr/>
	200.00		200.00

WEIGHTS AND MEASURES

Credits:		Expenditures:	
Appropriation	120.00	.4 Supplies	80.55
		.7 Insurance	31.24
			<hr/>
			111.79
		Transferred to Revenue	8.21
	<hr/>		<hr/>
	120.00		120.00

BOUNTY ON SEALS

Credits:		Expenditures:	
Appropriation	100.00	.2 Outside Services	60.00
		Transferred to Revenue	40.00
	<hr/>		<hr/>
	100.00		100.00

HEALTH & SANITATION

HEALTH

Credits:		Expenditures:	
Appropriation	5,451.92	.1 Salaries and Wages	4,170.76
Reserve Fund	2,435.00	.2 Outside Services	2,082.40
Refunds	13.30	.3 Communications	159.44
		.4 Supplies	105.95
		.5 Equipment Costs	245.00
			<hr/>
			6,763.55
		Encumbered (File Cabinet)	126.25
			<hr/>
			6,889.80
		Transferred to Overlay Reserve	1,010.42
			<hr/>
	<hr/>		7,900.22
	7,900.22		<hr/>
			7,900.22

SANITATION DIVISION

Credits:		Expenditures:	
Appropriation	12,286.00	.1 Salaries and Wages	9,734.29
		.2 Outside Services	273.00
		.4 Supplies	32.78
		.5 Equipment Costs	1,011.94
		.7 Insurance	899.50
			<hr/>
			11,951.51
		Transferred to Reserve	334.49
			<hr/>
	<hr/>		12,286.00
	12,286.00		<hr/>
			12,286.00

TOWN DUMP

Credits:		Expenditures:	
Appropriation	2,644.00	.1 Salaries and Wages	1,718.40
		.2 Outside Services	408.75
			<hr/>
			1,127.15
		Transferred to Reserve	1,516.85
			<hr/>
	<hr/>		2,644.00
	2,644.00		<hr/>
			2,644.00

MOSQUITO CONTROL

Credits:		Expenditures:	
Appropriation	1,000.00	.2 Outside Services	1,000.00

HIGHWAYS

HIGHWAY—SUMMER MAINTENANCE

Credits:		Expenditures:	
Appropriation	38,763.06	.1 Salaries and Wages	23,005.05
Transfer from other		.2 Outside Services	96.20
Departments	3,923.31	.3 Communications	196.29
Refunds	28.09	.4 Supplies	7,966.42
		.5 Equipment Costs	7,220.00
		.6 Fuel and Utilities	622.78
		.7 Insurance	2,026.95
			<hr/>
			41,133.69
		Transferred to Revenue	1,580.77
			<hr/>
	42,714.46		42,714.46

HIGHWAY—WINTER MAINTENANCE

Credits:		Expenditures:	
Appropriation	13,000.00	.1 Salaries and Wages	6,780.03
		.2 Outside Services	126.00
		.4 Supplies	1,695.17
		.5 Equipment Costs	3,187.71
			<hr/>
			11,788.91
		Transferred to Revenue	1,211.09
			<hr/>
	13,000.00		13,000.00

CHAPTER 90 MAINTENANCE

Credits:		Expenditures:	
Appropriation	3,000.00	.1 Salaries and Wages	636.28
		.4 Supplies	2,236.97
		.5 Equipment Costs	126.75
			<hr/>
	3,000.00		3,000.00

STREET LIGHTING

Credits:		Expenditures:	
Appropriation	7,000.00	.2 Outside Services	7,000.00

TOWN WHARF, FLOATS AND BUOYS

Credits:		Expenditures:	
Appropriation	500.00	.2 Outside Services	404.10
		Transferred to Revenue	95.90
			<hr/>
	500.00		500.00

CEMETERIES

CEMETERY OPERATION

Credits:		Expenditures:	
Appropriation	13,846.45	.1 Salaries & Wages	13,636.08
Receipts, Perpetual Care	2,017.21	.2 Outside Services	330.26
Refunds	557.14	.3 Communications	125.73
		.4 Supplies	861.74
		.5 Equipment Costs	572.90
		.6 Fuel & Utilities	159.61
		.7 Insurance	308.13
			<hr/>
			15,994.45
		Transferred to Revenue	426.35
			<hr/>
	16,420.80		16,420.80

CHARITIES & VETERANS SERVICES

PUBLIC WELFARE

Credits:		Expenditures:	
Appropriation	12,500.00	.8 Groceries	1,617.61
Refund	5.50	Rent	574.00
		Fuel	142.35
		Medical	676.99
		Clothing	54.75
		Insurance	41.33
		Light	40.33
		Board and Room	864.42
		Cash Payments	3,004.35
		Misc.	5.00
		Burials	270.00
		Other cities and Towns	2,872.91
			<hr/>
			10,164.04
		Transferred to Pensions App.	53.86
			<hr/>
			10,217.90
		Transferred to Revenue	2,287.60
			<hr/>
	<hr/>		<hr/>
	12,505.50		12,505.50

GENERAL RELIEF, A.D.C., O.A.A. AND P.D. ADMINISTRATION

Credits:		Expenditures:	
Appropriation	3,452.45	.1 Salaries and Wages	6,679.62
Balance January 1, 1952	1,391.98	.2 Outside Services	17.00
U.S. Grants	3,620.00	.3 Communications	334.18
		.4 Supplies	79.55
		.5 Equipment Costs	90.00
		.8 Typewriter and Adding Machine	303.30
			<hr/>
			7,503.65
		Balance Forward to 1953	955.49
		Transferred to Revenue	5.29
			<hr/>
	<hr/>		<hr/>
	8,464.43		8,464.43

AID TO DEPENDENT CHILDREN, AID

Credits:		Expenditures:	
Balance January 1, 1952	506.75	.8 Cash Allowances	4,687.25
Appropriation	4,000.00	Balance forward to 1953	477.98
U. S. Grants	1,740.68	Transferred to Revenue	1,117.00
Refunds	34.80		<hr/>
	<hr/>		<hr/>
	6,282.23		6,282.23

OLD AGE ASSISTANCE, AID

Credits:		Expenditures:	
Balance January 1, 1952	10,699.30	.8 Cash Allowances	144,155.59
Appropriation	87,300.50	Balance forward to 1953	11,971.28
U. S. Grants	59,314.18	Transferred to Revenue	3,321.58
Refunds	2,134.47		<hr/>
	<hr/>		<hr/>
	159,448.45		159,448.45

DISABILITY ASSISTANCE, AID

Credits:		Expenditures:	
Appropriation	12,000.00	.8 Cash Allowances	12,845.23
U. S. Grants	4,402.55	Balance forward to 1953	2,228.78
Refunds	134.60	Transferred to Revenue	1,463.14
	<hr/>		<hr/>
	16,537.15		16,537.15

VETERANS' SERVICES

Credits:		Expenditures:	
Appropriation	14,053.46	.1 Salaries and Wages	861.84
Reserve Fund	2,500.00	.2 Outside Services	5.00
Refund	50.00	.3 Communications	8.00
		.4 Supplies	34.90
		.5 Equipment Costs	14.15
		.7 Insurance	5.00
		.8 Cash Allowances	11,459.00
		Medical	2,783.28
		Groceries	1,282.00
		Burial	150.00
			<hr/>
			16,603.17
		Transferred Overlay Revenue	.29
	<hr/>		<hr/>
	16,603.46		16,603.46

RECREATION

PARKS DIVISION

Credits:		Expenditures:	
Appropriation	1,982.14	.1 Salaries & Wages	1,011.00
		.2 Outside Services	289.24
		.4 Supplies	289.67
		.5 Equipment Costs	28.87
		.6 Fuel & Utilities	4.00
		.7 Insurance	152.89
			<hr/>
			1,775.67
		Transferred to Revenue	206.47
	<hr/>		<hr/>
	1,982.14		1,982.14

PLAYGROUND DIVISION

Credits:		Expenditures:	
Appropriation	1,536.50	.1 Salaries & Wages	1,123.40
		.4 Supplies	74.43
		.5 Equipment Costs	45.82
		.6 Fuel & Utilities	11.60
		.7 Insurance	19.62
			<hr/>
			1,274.87
		Transferred to Revenue	261.63
	<hr/>		<hr/>
	1,536.50		1,536.50

RECREATION PROGRAM

Credits:		Expenditures:	
Appropriation	1,900.00	.1 Salaries & Wages	1,189.50
		.4 Supplies	166.21
		.5 Equipment Costs	314.00
			<hr/>
			1,669.71
		Transferred to Revenue	230.29
	<hr/>		<hr/>
	1,900.00		1,900.00

PATRIOTIC OBSERVANCES

Credits:		Expenditures:	
Appropriation	1,350.00	.8 Memorial Day	850.00
		4th of July	500.00
	<hr/>		<hr/>
	1,350.00		1,350.00

MISCELLANEOUS FINANCE

MATURING DEBT

Credits:		Expenditures:	
Appropriation	7,000.00	.8 High School loan-note payment	6,000.00
		Masconomet Rd. Water Extension loan-note payment	1,000.00
	<hr/> 7,000.00		<hr/> 7,000.00

INTEREST

Credits:		Expenditures:	
Appropriation	550.00	.8 Interest Payments	550.00

PENSIONS

Credits:		Expenditures:	
Appropriation	3,500.00	.8 Pensions	3,553.83
Transferred Public Welfare	53.86		
	<hr/> 3,553.86		<hr/> 3,553.86

CONTRIBUTORY PENSIONS

Credits:		Expenditures:	
Appropriation	13,287.74	.8 Essex County Assessment	13,287.74

RESERVE FUND

Credits:		Expenditures:	
Appropriation	7,000.00	.8 Transfer to Veterans' Services	2,500.00
		Transfer to Health	2,435.00
		Transfer to Forest Warden	50.00
		Transfer to Claims against Town	500.00
		Transfer to Capital Equip.	1,500.00
			<hr/> 6,985.00
		Transfer to Overlay Reserve	15.00
	<hr/> 7,000.00		<hr/> 7,000.00

TRUSTEES OF GREAT NECK

Credits:		Expenditures:	
Appropriation	100.00	Transferred to Revenue	100.00

UNPAID BILLS

Credits:		Expenditures:	
Appropriation	1,015.80	.8 Health	392.00
		Police & Fire Radio	180.00
		Engineering Service	300.80
			<hr/> 872.80
		Transferred to Revenue	143.00
	<hr/> 1,015.80		<hr/> 1,015.80

PARKING LOT LEASES

Credits:		Expenditures:	
Appropriation	1,075.00	.8 Goodhue Lease	1,000.00
		Balance forward to 1953	75.00
	<hr/> 1,075.00		<hr/> 1,075.00

CAPITAL CONSTRUCTION

CHAPTER 90 1951

Credits:		Expenditures:	
Balance January 1, 1952	400.26	.8 Labor, Supplies and Equipment	400.26

CHAPTER 90 1952

Credits:		Expenditures:	
Appropriation	17,000.00	.8 Labor, Supplies and Equipment	5,016.83
		Balance forward to 1953	11,983.17
	<u>17,000.00</u>		<u>17,000.00</u>

GREAT NECK PROPERTY—NEW ROAD CONSTRUCTION

Credits:		Expenditures:	
Balance January 1, 1952	14,265.00	.8 Labor, Supplies and Equipment	3,942.93
		Balance forward to 1953	10,322.07
	<u>14,265.00</u>		<u>14,265.00</u>

DAMON AVENUE

Credits:		Expenditures:	
Balance January 1, 1952	2,000.00	.8 Labor, Supplies and Equipment	2,924.35
Appropriation	2,000.00	Transferred to Revenue	1,075.65
	<u>4,000.00</u>		<u>4,000.00</u>

SIDEWALKS

Credits:		Expenditures:	
Balance January 1, 1952	7,090.40	.8 Labor, Supplies and Equipment	5,046.98
		Transferred to Revenue	2,043.42
	<u>7,090.40</u>		<u>7,090.40</u>

MASCONOMET ROAD DRAINAGE

Credits:		Expenditures:	
Appropriation	3,000.00	.8 Labor, Supplies and Equipment	2,711.38
		Balance forward to 1953	288.62
	<u>3,000.00</u>		<u>3,000.00</u>

PARKING LOT

Credits:		Expenditures:	
Appropriation	5,000.00	.8 Labor, Supplies and Equipment	5,559.09
Donations	780.00	Balance forward to 1953	220.91
	<u>5,780.00</u>		<u>5,780.00</u>

BROADWAY SURFACE DRAIN

Credits:		Expenditures:	
Appropriation	3,500.00	.8 Labor, Supplies and Equipment	3,080.41
		Balance forward to 1953	419.59
	<u>3,500.00</u>		<u>3,500.00</u>

JEFFRIES NECK ROAD

Credits:		Expenditures:	
Balance January 1, 1952	3,500.00	.8 Labor, Supplies and Equipment	245.25
		Balance forward to 1953	3,254.75
	<hr/> 3,500.00		<hr/> 3,500.00

VILLAGE GREEN SIDEWALK

Credits:		Expenditures:	
Transfer from Sidewalks	1,000.00	.8 Labor, Supplies and Equipment	378.00
		Transferred to Revenue	622.00
	<hr/> 1,000.00		<hr/> 1,000.00

TOWN HALL COMMITTEE

Credits:		Expenditures:	
Balance January 1, 1952	2,468.20	.2 Outside Services	325 50
		Balance forward to 1953	2,142.70
	<hr/> 2,468.20		<hr/> 2,468.20

COMMITTEE ON SCHOOL REQUIREMENTS

Credits:		Expenditures:	
Balance January 1, 1952	2,000.00	.2 Outside Services	2,186.75
Appropriation	250.00	Balance forward to 1953	63.25
	<hr/> 2,250.00		<hr/> 2,250.00

SEWER COMMITTEE

Credits:		Expenditures:	
Balance January 1, 1952	891.74	.2 Outside Services	126.05
		Balance forward to 1953	765.69
	<hr/> 891.74		<hr/> 891.74

TOWN WHARF

Credits:		Expenditures:	
Balance January 1, 1952	7,000.00	.2 Outside Services	7,000.00

TOWN HALL IMPROVEMENTS

Credits:		Expenditures:	
Balance January 1, 1952	927.48	.2 Outside Services	30.25
		Balance forward to 1953	897.23
	<hr/> 927.48		<hr/> 927.48

CEMETERY FENCE

Credits:		Expenditures:	
Balance January 1, 1952	592.82	.2 Outside Services	590.00
		Transferred to Revenue	2.82
	<hr/> 592.82		<hr/> 592.82

LIGHTHOUSE PROPERTY

Credits:		Expenditures:	
Balance January 1, 1952	714.46	.2 Outside Services	196.64
		Balance forward 1953	517.82
	<hr/> 714.46		<hr/> 714.46

PLANS AND SURVEYS

CENTRAL FINANCE SURVEY

Credits:		Expenditures:	
Appropriation	1,250.00	.2 Outside Services	1,532.58
Transfer Electric Light	750.00	Balance forward 1953	467.42
	<hr/>		<hr/>
	2,000.00		2,000.00

CAPITAL EQUIPMENT

MISCELLANEOUS EQUIPMENT

Credits:		Expenditures:	
Appropriation	29,700.00	Accountant	
Reserve Fund	1,500.00	1 Typewriter	115.00
Balance January 1, 1952	226.65	Treasurer and Collector	
		2 Typing tables	22.52
		Veterans' Services	
		1 Typing Table	11.51
		Police	
		1 Cruiser	534.37
		1 File	85.00
			<hr/>
			619.37
		Highway	
		2 Trucks, Plow	
		and wing	12,817.50
		1 Front end	
		loader	5,057.41
			<hr/>
			17,874.91
		Town Manager	
		1 Chair, Managers	70.00
		1 Chair, Secretary	50.00
		1 File	75.00
		1 Typewriter	120.00
		1 Desk	100.00
			<hr/>
			415.00
		Sanitation Division	
		1 Truck	2,820.39
		Finance Department	
		Forms, Files, etc.	239.47
		Ambulance	6,755.99
			<hr/>
			28,874.16
		Transferred to Revenue	44.01
		Balance forward to 1953	2,508.48
			<hr/>
	<hr/>		31,426.65
	31,426.65		

SCHOOLS AND LIBRARIES

EDUCATION

Credits:		Expenditures:	
Appropriation	222,188.00	.401 General Control	9,405.11
Receipts, Feoffees		.402 Expense of Instruction	157,936.11
Grammar School	5,000.00	.403 School Plant Operation	23,985.92
Refunds	10.57	.404 Maintenance & Repairs	4,383.35
		.405 Auxiliary Agencies	23,661.19
		.406 Outlay	7,799.97
			<hr/>
			227,171.65
		Transferred to Revenue	26.92
			<hr/>
	<hr/>		227,198.57
	227,198.57		

WINTHROP LUNCH FUND

Credits:		Expenditures:	
Balance January 1, 1952	211.75	Expenses for Lunches	8,077.26
Receipts	8,010.18	Balance forward to 1953	144.67
	<hr/>		<hr/>
	8,221.93		8,221.93

HIGH SCHOOL CAFETERIA

Credits:		Expenditures:	
Balance January 1, 1952	232.10	Expenses for Lunches	15,445.41
Receipts	15,967.68	Balance forward to 1953	754.37
	<hr/>		<hr/>
	16,199.78		16,199.78

ATHLETICS

Credits:		Expenditures:	
Appropriation	4,400.00	Expenses for Athletics	4,417.03
Refunds	20.00	Transferred to Revenue	2.97
	<hr/>		<hr/>
	4,420.00		4,420.00

ATHLETIC RECEIPTS FUND

Credits:		Expenditures:	
Balance January 1, 1952	2,209.64	Athletic Expenses	2,465.23
Receipts	2,073.73	Balance forward to 1953	1,818.14
	<hr/>		<hr/>
	4,283.37		4,283.37

LIBRARY

Credits:		Expenditures:	
Appropriation	7,500.00	.2 Outside Services	7,500.00

UNCLASSIFIED

R. T. CRANE PICNIC FUND, PICNIC

Credits:		Expenditures:	
Receipts	1,283.93	.2 Outside Services	1,283.93

BROWN ANIMAL FUND

Credits:		Expenditures:	
Receipts	47.75	.2 Outside Services	47.75

EUNICE CALDWELL COWLES FUND

Credits:		Expenditures:	
Receipts	275.00	.8 Scholarship	275.00

CASH RECEIPTS AND CASH PAYMENTS SUMMARY

Year Ending December 31, 1952

Cash Balance	
January 1, 1952	\$ 215,961.50
Receipts	1,428,724.42
	<hr/>
	1,644,685.92
Payments	1,504,934.91
	<hr/>
	\$ 139,751.01
Composition of Cash Balance:	
First National Bank of Ipswich	\$ 115,472.55
First National Bank of Ipswich Withholding Tax	5,469.62
First National Bank of Boston	176.40
Merchants National Bank of Boston	1,000 00
Ipswich Savings Bank	7,381.85
Cash in Office	10,250.59
	<hr/>
	139,751.01
Treasury Bills	198,768.47
	<hr/>
	\$ 338,519.48

STATEMENT OF COLLECTIONS

For Year Ending Dec. 31, 1952

Taxes:	
Current Year	\$429,176.03
Prior Years	39,884.65
Motor Vehicle Excise:	
Current Year	43,268.41
Prior Years	5,580.73
Moth:	
Current Year	112.75
Prior Years	37.50
Water Liens Added to Taxes:	
Current Year	405.97
Prior Years	232.12
Interest:	
Current Year	164.64
Prior Years	1,416.07
Costs:	
Current Year	193.55
Prior Years	249.25
Tax Certificates	20.00
Electric Light	271,698.59
Water	43,607.03
Departmental	92,156.93
	<hr/>
	\$928,204.22

DETAILED STATEMENT OF PAYMENTS

For Year Ending Dec. 31, 1952

Departmental:	730,064.16	Trust Fund Income—	
Taxes:		Withdrawals:	
Auditing Tax	2,759.10	Eunice Caldwell Cowles, Scholarship	275.00
State Parks and Reservations Tax	1,157.41	R. T. Crane Jr. Fund	
County Tax	23,266.24	Picnic and Adm.	1,283.93
Essex County Sanatorium Tax	10,617.04	Brown Animal Fund	47.75
	<hr/>		<hr/>
	37,799.79		1,606.68
Federal Grants:		Electric Light:	
Aid to Dependent Children, Adm.	235.08	Operations	256,571.51
Aid to Dependent Children, Aid	1,769.45	Construction	7,582.70
Old Age Assistance, Adm.	3,487.15	Depreciation	17,215.34
Old Age Assistance, Aid	59,266.50		<hr/>
Disability Assistance, Adm.	287.61		281,369.55
Disability Assistance, Aid	2,173.77	Water:	
	<hr/>	Operations	39,284.87
	67,219.56	Construction	13,978.10
			<hr/>
State Grants:			53,262.97
Disability Assistance, Adm.	46.65	Maturing Debt:	7,000.00
Shellfish Reimbursements	453.20	Interest:	550.00
	<hr/>		
	499.85	Refunds:	
Agency and Trust:		Personal Taxes 1951	12.50
Dog Licenses for County	1,535.40	Real Estate Taxes 1951	12.50
Contributory Pension System	13,841.42	Poll Tax 1952	12.00
Withholding Tax	46,356.87	Personal Tax 1952	31.12
Blue Cross	6,978.43	Real Estate 1952	573.02
Cemetery Perpetual Care Bequests	1,250.00	Motor Vehicle Excise 1951	136.31
	<hr/>	Motor Vehicle Excise 1952	877.52
	69,962.12	Moth Added to Taxes 1951	18.50
		Sidewalks A/R	77.85
Trust Fund Income—Deposits:		Electric Light A/R	1,384.42
Cemetery Perpetual Care Fund	981.12	Costs	.70
R. T. Crane Jr. Picnic Fund	1,322.29	Electric Light Meter Deposits	479.00
Eunice Caldwell Cowles Fund	250.00	Electric Light Meter Deposits Interest	17.95
Martha I. Savory Fund	6.00	Tax Possession	800.00
Appleton Memorial Fund	25.00	Tailings	25.00
	<hr/>	Sealers Overpayment 1951	5.00
	2,584.41		<hr/>
		Treasury Bills	4,463.39
			248,552.43
			<hr/>
			1,504,934.91
		Balance Dec. 31, 1952	139,751.01
			<hr/>
			1,644,685.92

DETAILED STATEMENT OF RECEIPTS **For Year Ending Dec. 31, 1952**

Taxes Current Year:

Poll	4,014.00
Personal	26,964.17
Real Estate	398,197.86
	<hr/>
	429,176.03

Taxes Previous Years:

Poll	16.00
Personal	5,493.76
Real Estate	34,374.89
	<hr/>
	39,884.65

Tax Title Redemption:

Licenses and Permits:	3,297.25
Liquor	10,656.00
Hawkers and Peddlars	12.00
Pool, Billiards, and Bowling	46.00
Pistol	46.50
Amusement	48.00
Auctioneer	2.00
Auto Dealer Class I	30.00
Auto Dealer Class II & III	30.00
Automatic Amusement	320.00
Shellfish and Seaworms	568.00
Common Victualer	58.00
Garbage	2.00
Innholder	17.00
Junk	60.00
Methyl Alcohol	1.00
Milk and Cream	29.50
Oleo	5.00
Pasteurization	40.00
Rendering	6.00
Slaughter House	100.00
Taxi Cab	2.00
Tallow	2.00
Recreation Camp	1.50
Rubbish Collection	2.00
	<hr/>
	12,084.50

Fines and Forfeits: 206.00

Grants and Gifts:

Federal:	
Old Age Assistance, Aid	59,314.18
Aid to Dependent Children, Aid	1,740.68
Disability Assistance, Aid	4,402.55
Old Age Assistance, Adm.	2,967.56
Aid to Dependent Children, Adm.	144.04
Disability Assistance, Adm.	382.40
	<hr/>
	68,951.41

State:

Disability Assistance, Adm.	126.00
Income Tax	55,924.00
Corporation Tax	36,687.02
Lieu of Taxes	5,355.75
Education Transportation	9,282.92
Vocational Training	1,755.00
Meal Tax	4,799.71
English Speaking Class	171.90
Shellfish Benefits	1,000.00
Chapter 90 Construction	7,000.00
Committee on School Reimbursements	1,000.00
	<hr/>
	123,101.40

County:

Chapter 90 Construction	3,500.00
Dog Licenses	1,185.76
	<hr/>
	4,685.76

Individuals:

W.R.C. for Memorial Building	100.00
Parking Lot	780.00
	<hr/>
	880.00

Special Assessments:

Moth Added to Taxes	150.25
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Privileges:

Motor Vehicle and Trailer Excise 1950	3.31
Motor Vehicle and Trailer Excise 1951	5,577.42
Motor Vehicle and Trailer Excise 1952	43,268.41
	<hr/>
	48,849.14

General Government:

Selectmen:

Photo Copies	10.00
Sale of Supplies	310.00
Cranes Beach Receipts	5,471.00
	<hr/>
	5,791.00

Treasurer and Collector:

Interest on Treasury Bills	1,028.64
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Town Hall:

Rent of Court Room	325.00
Scale Receipts	86.10
Rent of Town Hall	35.00
	<hr/>
	446.10

Trustees of Great Neck:

Rent of Lots	1,400.00
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Town Clerk:

Fees	1,232.26
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Protection of Persons and Property:

Police:

Ambulance	552.00
Registration of Bicycles	55.00
	<hr/>
	607.00

Sealer of Weights & Measures:

Fees	106.50
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Moth:

Spraying	511.75
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Health:

Tuberculosis	755.71
Slaughter Fees	2,120.00
Garbage	800.01
	<hr/>
	3,675.72

DETAILED STATEMENT OF RECEIPTS—(Continued)

Highway:		Dog Licenses for County	1,537.20
Rental of Equipment	617.77	Insurance Receipts	2,570.00
Sidewalks	2,086.59	Perpetual Care Bequests	1,250.00
	<hr/>		<hr/>
	2,704.36		72,517.74
Charities and Veterans Services:		Trust Funds—Income:	
Public Welfare:		R. T. Crane Jr. Picnic Fund	1,412.29
Commonwealth of Mass.	1,063.04	Eunice Caldwell Cowles Fund	250.00
Cities and Towns	179.50	Appleton Memorial Fund	25.00
	<hr/>	Martha I. Savory Fund	6.00
	1,242.54	Cemetery Perpetual Care	891.12
			<hr/>
Aid to Dependent Children:			2,584.41
Commonwealth of Mass.	3,588.81	Trust Funds—Withdrawals:	
		R. T. Crane Picnic Fund,	
Old Age Assistance:		Picnic	1,283.93
Commonwealth of Mass.	59,064.36	Eunice Caldwells Cowles Scholarship	275.00
Cities and Towns	139.53	Cemetery Perpetual Care	2,017.21
	<hr/>	Brown Animal Fund	47.75
	59,203.89		<hr/>
Disability Assistance:			3,623.89
Commonwealth of Mass.	1,294.82	Interest and Costs:	
		Taxes	1,720.60
Veterans Services:		Motor Vehicle and Trailer Excise	304.38
Commonwealth of Mass.	5,569.70	Tax Title	321.84
Cities and Towns	24.00	Tax Certificate	20.00
	<hr/>	Tax Releases	7.50
	5,593.70	Meter Deposit Interest	210.47
			<hr/>
Education:			2,584.79
High School Cafeteria	15,967.68	Tailings:	61.68
Winthrop Lunch	8,138.18	Treasury Bills:	148,947.96
Athletics	2,073.73	Refunds:	
Tuition	10,744.50	Fire Dept.	39.39
Feoffees Grammar School	5,000.00	Forestry Division	1.83
Sale of Supplies	153.69	Health	13.30
Rent of Auditorium	15.00	Highway—Summer	28.09
	<hr/>	Public Welfare	5.50
	42,092.78	Aid to Dependent Children	34.80
Ipswich Housing Authority:		Old Age Assistance	2,134.47
Lieu of Taxes	3,081.76	Disability Assistance	134.60
		Veterans' Services	50.00
Electricity:		Cemetery	557.14
Sale of Electricity and Misc.	271,698.59	Education	10.57
		Electric Light	5,042.27
Water:		Water	788.75
Water Rates	43,607.03	Athletics	20.00
Water Liens Added to Taxes	638.09	Teachers Annuities to Surplus Revenue	217.43
	<hr/>	Insurance Refunds to Surplus Revenue	1,217.26
	44,245.12	Capital Equipment	84.00
Deposits:		Playground 1951 to Surplus	27.51
Meter Deposit	592.00	Personal Tax 1950 to Surplus	48.22
Summer Service Deposit	876.00	Tax Possession Refund to Surplus	400.00
	<hr/>	Unpaid Bills Refund to Surplus	143.00
	1,468.00	Insurance Refund Fire Dept.	891.27
Cemetery:			<hr/>
Sale of Lots and Graves	297.00		11,889.40
Annual Care	897.50		
Interments and Removals	2,624.00		
Foundation and Liners	416.32		
	<hr/>		
	4,234.82		
Agency and Trusts:			
Federal Withholding Tax	46,635.65		1,428,724.42
Contributory Pensions	13,545.46	Balance January 1, 1952	215,961.50
Blue Cross	6,979.43		<hr/>
			1,644,685.92

COMPARATIVE TAX STRUCTURE STATEMENT

1951 - 1952

	1951		1952
A. Total Appropriation to be raised by taxation:	\$ 691,771.82		\$ 700,736.50
Total Appropriation to be taken from available funds:	29,000.00		68,450.00
	<u>\$ 720,771.82</u>		<u>\$ 769,186.50</u>
B. State Requirement:			
Parks & Reservations	1,045.30		1,078.44
Audit	2,473.08		2,254.75
Underestimated Previous Years:			
Parks & Reservations	219.70		
	<u>\$ 3,738.16</u>		
C. County Requirement:			
Tax	24,026.49		25,291.98
T. B. Hospital	10,275.62		12,294.46
Underestimates Previous Years			1,070.23
Tax			
T. B. Hospital			
	<u>\$ 34,302.02</u>		<u>\$ 41,989.86</u>
D. Overlay	15,412.64		13,622.58
E. Gross Amount to be raised	<u>\$ 774,224.64</u>		<u>\$ 824,798.94</u>
F. Estimated Receipts & Available Funds:			
Estimated Receipts (Local, other units & water)	255,793.77		267,085.03
Overestimates:			
State Audit			
County Tax	2,271.68		1,012.63
State Parks			170.55
T. B. Hospital	1,396.94		
Surplus Revenue	29,000.00		61,450.00
Electric Light			15,000.00
Overlay Reserve Fund			7,000.00
Cemetery Lots Fund			
Stabilization Fund			
Post War Rehabilitation Fund			
Machinery Fund			
	<u>\$ 288,462.39</u>		<u>\$ 351,718.21</u>
G. Net Amount to be Raised by Taxation:			
Poll Tax	4,600.00		4,836.00
Real Estate & Personal Tax	481,162.25	485,762.25	468,244.73
		<u>473,080.73</u>	
Grand Total to be Raised	<u>\$ 774,224.64</u>		<u>\$ 824,798.94</u>
Assessed Valuation:			
Real Estate	8,865,445.00		9,187,290.00
Personal Property	757,800.00		670,415.00
	<u>\$9,623,245.00</u>		<u>\$9,857,705.00</u>
Tax Rate	\$50.00 per thousand		\$47.50 per thousand

STATEMENT OF 1952 ASSESSMENTS

1952 Tax Rate	\$47.50 per \$1,000	
Persons Assessed:		
Personal Estate	465	
Real Estate	1726	
Personal & Real Estate	136	
Total	2327	
Polls Assessed (Poll Tax)	2418	
Value of Assessed Personal Estate:		
Stock in Trade	\$ 177,060 00	
Machinery	113,520 00	
Live Stock	54,680 00	
All Other Tangible Personal Property.....	325,155 00	
Total		\$ 670,415.00
Value of Assessed Real Estate:		
Land exclusive of buildings	1,853,890.00	
Buildings exclusive of land	7,333,400.00	
Total: Value of Assessed Real Estate		9,187,290.00
Total: Valuation of Assessed Estate		\$9,857,705.00
Total: Taxes Assessed for State, County, and Town Purposes, including overlay		\$ 463,076.99
Number of Livestock Assessed:		
Horses (1 yr. old or over)	61	
Cows (Milch)	100	
Bulls	10	
Yearling Steers	48	
Swine	19	
Sheep	179	
Fowl	4,239	
All Other	520	
Number of Acres of Land Assessed.....	17,730	
Number of Dwelling Houses Assessed.....	2,243	

STATEMENT OF MUNICIPAL INDEBTEDNESS
December 31, 1952

Date of Issue	Rate	Date of Maturity	Outstanding Dec. 31, 1952
Dec. 1, 1935	2%	New High School	\$ 18,000.00
		1953-1955	
Dec. 1, 1948	1¾%	Masconomet Road Water Mains.....	3,000 00
		1953-1955	
April 15, 1938	2½%	Water Extension	1,000.00
		1953	
June 1, 1948	1¼%	Water Mains Extensions	2,000.00
		1953	
Oct. 1, 1949	1¼% - 1½%	Laying & Extending Water Mains to Present System	7,000 00
		1953-1959	
April 15, 1946	1¼%	Extending Water Mains	14,400.00
		1953-1961	
Dec. 1, 1951	1.40%	Electric Light Generator	63,000.00
		1953-1961	
		Total Bonded Debt	\$108,400.00

CONSOLIDATED STATEMENT OF TRUST FUNDS

Name of Fund	Balance	Requests	Income 1952	Expenditures	Balance
	Jan. 1, 1952			1952	Dec. 31, 1952
Cemeteries	\$76,099.83	\$1,250.00	\$2,146.52	\$2,017.21	\$77,479.14
Appleton Memorial Foundation	1,025.00		25.53		1,050.53
Eunice Caldwell Cowles	10,166.95		253.44	275.00	10,145.39
Mrs. William G. Brown	2,392.99		72.30	47.75	2,417.54
Dow Boulder	160.89		4.85		165.74
Marianna T. Jones	919.97		27.79		947.76
John C. Kimball	512.58		15.48		528.06
Mark Newman	5,298.94		160.14		5,459.08
Martha I. Savory	318.78		9.57		328.35
Richard T. Crane, Jr.	32,324.24		1,329.84	2,426.95	31,227.13
Stabilization	345.81		10.43		356.24
Post War Rehabilitation	1,513.66		45.74		1,559.40

Statements in detail of the above Trust Funds are available to you at the Town Treasurer's Office.

EDWARD J. MARCORELLE
 GEORGE C. PARSONS
 CHARLES E. GOODHUE, JR.
 GLADYS M. POOLE, Treasurer
 Trust Fund Commissioners

TRUST FUNDS IN CUSTODY OF TRUSTEES

Manning School Fund		
January 1, 1952 — Balance		\$7,601.15
Income		1,174.67
		8,775.82
Expenditures		6.00
		8,769.82
December 31, 1952 — Balance		
	M. Charles Arthur,	Treasurer
R. H. Manning Fund		
January 1, 1952 — Balance		13,596.66
Income		468.66
		14,065.32
December 31, 1952 — Balance		
	M. Charles Arthur,	Treasurer
Burley Education Fund		
January 1, 1952 — Balance		7,830.80
Income		227.96
		8,058.76
Expenditures		6.00
		8,052.76
December 31, 1952 — Balance		
	Frederick S. Witham,	Treasurer

IPSWICH PUBLIC LIBRARY

Trust Funds — 1952

	Book Value	Market Value	Lower of Cost or Market Value	Income
Treadwell Fund	\$17,131.02	\$17,190.29	\$15,567.80	\$ 773.90
Heard Fund	8,593.29	9,229.87	8,369.52	374.38
Lathrop Fund	1,854.90	1,854.90	1,854.90	51.87
Spiller Fund	1,812.05	1,812.05	1,812.05	51.39
Newman Fund	2,432.79	2,432.79	2,432.79	65.27*
Building Fund	88.94	88.94	88.94	2.60
Total — 1952	\$31,912.99	\$32,608.84	\$30,126.00	\$1,319.41
Total — 1951	31,834.52	31,302.54	29,842.89	1,310.60
Increase or (Decrease)	78.47	1,306.30	283.11	8.81

* Newman Fund income not available for operating expense usage.

FEOFFEES OF THE GRAMMAR SCHOOL

Balance Dec. 30, 1951	\$ 957.62
Income 1952	23,192.45
	<hr/>
	24,150.07
Expenditures	22,160.98
	<hr/>
Balance Dec. 31, 1952	1,989.09

Property Held in Trust By the Feoffees December 31, 1952

Little Neck Valued at		\$16,500.00
Store Building		10,000.00
Cash on hand or in First National Bank		1,989.09
Deposited in Ipswich Savings Bank	2,273.06	
Interest earned on same 1952	68.71	2,341.77
	<hr/>	
Deposited in Ipswich Savings Bank Farm account	5,110.99	
Interest earned 1952	154.56	5,265.55
	<hr/>	

	Cost	Present Value	
5 U. S. Series F Bonds	\$ 3,700.00	\$ 4,240.00	
50 Shares First Nat. Bank of Boston	2,677.26	2,600.00	
100 Shares Nat. Shawmut Bank Boston	2,748.63	3,350.00	
Ipswich Co-operative Bank paid up certificates	2,000.00	2,000.00	12,190.00
	<hr/>	<hr/>	
	11,125.89	12,190.00	
			<hr/>
			\$48,286.41

DETAILED STATEMENT OF TAXES

For Year Ending Dec. 31, 1952

	Outstanding Jan. 1, 1952	Commitments	Refunds	Collections	Abatements	Tax Title	Outstanding Dec. 31, 1952
Taxes:							
Poll 1952	\$	\$ 4,856.00	\$ 12.00	\$ 4,014.00	\$ 848.00	\$	\$ 6.00
Personal 1952		31,845.94	30.87	26,964.17	771.66		4,140.98
Real Estate 1952		436,994.92	573.02	398,197.86	8,547.40	302.84	30,519.84
Poll 1951	78.00			16.00	62.00		
Personal 1951	5 585.50		12.75	5,379.75	218.50		
Real Estate 1951	37,929.68		12.50	28,635.44	955.00	12.50	8,339.24
Personal 1950	305.51			114.01	191.50		
Real Estate 1950	5 935.80			5 739.45	185.85	10.50	
Personal 1949	143.66				143.66		
	49,978.15	473,696.86	641.14	469,060.68	11,923.57	325.84	43,006.06
Motor Vehicle & Trailer							
Excise:		45,313.62)					
1952		Dec. 4,329.79)	877.52	43,268.41	2,176.65		5,075.87
1951	4,055.21	1 900.53	135.97	5,577.42	514.29		
1950	63.30			3.31	59.99		
	\$54,096.66	\$525,240.80	\$1,654.63	\$517,909.82	\$14,674.50	\$325.84	\$48,081.93
Moth: 1952							
1951	15.00	164.25		112.75			51.50
1950	24.00		18.50	19.50			14.00
				18.00			6.00
Water Liens Added to							
Taxes 1952		694.17		405.97			288.20
1950	232.12			232.12			

ELECTRIC LIGHT DEPARTMENT FINANCIAL STATEMENT

Revenues and Expenditures

December 31, 1952

Revenues:

Domestic Sales	144,375.98
Commercial Sales	97,185.94
Sales to other utilities	27,585.30
Municipal Sales	6,992.75
Misc. Revenue	9,752.03

Gross Revenue	285,982.00
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Deduct:

Interest on Bonds	980.00
Discounts Allowed	15,536.08

16,516.08

Operating Expenses:

Generating:

Engine Labor	37,310.27
Engine Fuel	95,593.92
Lubricants	6,507.46
Station Supplies & Exp.	946.96
Maint.—Engines	15,322.50
Maint.—Auxiliaries	346.52
Maint.—Generating	366.30
Maint.—Accessories	8,454.53

Distribution:

Inspect and Test Meters	3,826.86
Remove and Reset Meters	3.20
Maint. of Lines	31,856.19
Oper. Street Lamps	1,789.22

Administration:

Sal. of Gen. Office	3,652.03
Other office salaries	7,364.80
Office supplies & expenses	2,815.13
Insurance	3,623.26
Pensions	644.76
Accidents & Damages	338.80
Transportation Expense	1,914.76
Maint. Gen. Structures	1,062.81

Operating Expenses	223,740.28
Depreciation	25,213.58

Total Expenses	248,953.86
Profit—1952	20,422.06

Net Revenue	269,375.92
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Total Expense & Profit	269,375.92
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Balance Sheet December 31, 1952

Assets:

Land	841.20
Structures	78,591.53
Fuel system	4,165.75
Internal combustion engines	426,749.44
Electric Plant	26,003.06
Transformer Station equipment	47,406.71
Poles, fixtures and overhead conductors	138,931.66
Underground conductors	10,903.59
Consumer meters	47,043.59
Consumer meter installation	1,291.48
Line Transformers	75,976.45
Transformer Installation	1,091.64
Street Lighting Equip.	14,441.70
Transportation equipment	10,796.94

Less Reserve for Depreciation	329,371.24
	554,863.50

Current Assets:

Cash in Town Treasury	43,913.53
Cash in Special Deposit	7,171.38
Accounts receivable	31,970.24
Inventory	24,495.49
	107,550.64

Total Assets	662,414.14
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Liabilities:

Bonds Payable	63,000.00
Consumer deposits	7,171.38
Accrued Interest	73.50
	70,244.88

Surplus:

Loans repayment	237,000.00
App. for Const.	1,511.06
Profit and Loss—Balance	
January 1, 1952	348,236.14
Profit and Loss—1952	20,422.06

	607,169.26
Less—Transfer to Town	15,000.00
	592,169.26

Total Liabilities & Surplus	662,414.14
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WATER DEPT. FINANCIAL STATEMENTS

Receipts and Expenditures Statement

December 31, 1952

Receipts:		Expenditures:	
Rates	43,607.03	Construction of Mains	3,418.16
Water Liens	638.09	Construction of Services	8,778.03
Refunds	788.75	General Equipment	1,828.56
	<hr/>	Bonds Payable	6,600.00
	45,033.87	Interest	392.50
Balance Construction Account		Maint. of Services	17,044.65
January 1, 1952	36,493.39	Building and Grounds	226.84
		Water Pumping	4,044.98
		Maint. of Mains	1,920.78
		Adm. and Trans.	9,396.32
			<hr/>
			53,650.82
		Balance Construction	
		December 31, 1952	22,515.29
		Balance Receipts over	
		Operation Expenses	5,361.15
			<hr/>
	<hr/>	Total	81,527.26
	81,527.26		

Balance Sheet as of December 31, 1952

Assets:		Liabilities:	
Plant Investment:		Appropriation from Tax	
Engineering	7,314.71	Levy for Note Payments	
Land	8,219.12	and Construction	24,083.03
Pumping Station	15,075.24	Appropriation from Light	
Pumps and Machinery	6,607.02	Department for Con-	
Storage Basin	27,693.59	struction	39,338.91
Distribution Reservoir	17,827.56	Notes Payable	24,400.00
Bull Brook Reservoir	50,476.43		<hr/>
New Well System	23,815.12	Total Liabilities	87,821.94
Water Softener	1,393.55		
Chlorinator and Calgon		Surplus:	
Applicator	1,657.31	Ipswich Water Department	
Pipe Lines	267,172.01	Property Account	197,105.03
Service Pipes	106,978.69	Operations Surplus	58,599.26
Store House	178.70		<hr/>
Department Building	2,367.97	Total Surplus	255,704.29
Transportation Equipment			
and Air Compressor	7,775.13		
Miscellaneous Equipment	4,662.76		
	<hr/>		
	549,214.91		
Less Reserve for			
Depreciation	262,980.97		
	<hr/>		
Total Plant Investment	286,233.94		
Current Assets:			
Cash—Operating	5,361.15		
Construction	22,515.31		
Accounts Receivable	15,577.83		
Inventory	13,838.00		
	<hr/>		
Total Current Assets	57,292.29		
	<hr/>		
Total Assets	343,526.23	Total Liabilities and	
		Surplus	343,526.23

SCHOOL COMMITTEE REPORT

1952

SCHOOL COMMITTEE

	<i>Term Expires</i>
EDWARD T. FOLEY	1954
RICHARD R. MANSFIELD	1954
C. LOUISE RICHARDSON	1954
JOHN V. HUBBARD, JR.	1953
WILLIAM J. WALLACE	1953
EDWARD S. SULLIVAN	1952
SEWARD S. TYLER	1952
C. LOUISE RICHARDSON, <i>Chairman</i>	

Meetings of the Committee:

Regular meetings of the School Committee are held on the first Thursday of each month at the Office of the Superintendent — Ipswich High School, at 7:30 p.m.

ROBERT F. SAVITT

Superintendent and Purchasing Agent

ADELAIDE HODGKINS *Secretary*

OFFICE Ipswich High School

OFFICE OPEN—School Days from 8:30 to 4:30 and by appointment

FRANK L. COLLINS, M.D.

School Physician

ELEONORE RICHARDSON, R.N.

School Nurse

Changes In Teaching Personnel

The following persons terminated their employment since the last annual report was submitted:

Frank J. O'Malley, Jr., teacher of grade 6 at the Burley School, left the school system temporarily on May 1, 1952, to answer a recall to military service.

Ethel A. Rogers, teacher of grade 1 at the Winthrop School resigned in June, 1952.

Elected to the teaching staff were the following:

Mary E. Boylan, B. S. in Ed., Salem Teachers' College, was elected and assigned in September to grade 1 at the Burley School.

Ann P. Crowley, B. A. in Lit. Science & Arts, University of Michigan and Ed. M, Tufts College, was elected to teach English in the Ipswich High School.

Dorothy A. Hammersley, a graduate of Salem State Normal School, was elected and assigned in September to grade 1 at the Shatswell School.

Philip J. O'Donnell, B. S. in Social Science, Boston College, was elected a military substitute teacher and assigned to grade 6 at the Burley School.

Mary F. Packard, M. A. Radcliffe College and Ed. M., Harvard School of Education, was elected in September supervisor of remedial reading.

Philip M. Saba, B. S. in Social Science, Fordham University, was elected and assigned to grade 8 in the Ipswich High School.

Barbara J. Waitt, B. S. in Ed., Salem State Teachers' College, who taught grade 2 for one year in Gloucester, was elected and assigned to grade 1 at the Winthrop School.

Other Personnel Changes

Harry S. Merson, Superintendent of Schools, resigned in June, 1952, to become Superintendent of Schools in Falmouth, Massachusetts.

Robert F. Savitt, undergraduate Syracuse University, B. S. in Ed. Fitchburg Teachers' College; M. S. University of Massachusetts; teacher, supervisor and principal in Amherst, Massachusetts; Superintendent of Schools, Hadley, Massachusetts; was elected as Superintendent of Schools in August, 1952.

James W. Leet was elected a custodian at the High School in March, 1952.

STATEMENT OF THE SCHOOL COMMITTEE

To the Citizens of Ipswich:

The continual striving for better education for your younger generation has been the theme of the School Committee meetings for the year 1952. We honestly believe much progress has been made.

Changes have taken place in the school system—not the least being the loss of Harry S. Merson, Superintendent in Ipswich for 13 years. He left as of August 1 to accept an even greater challenge in Falmouth, and long shall we remember his lasting and far-reaching influence for the betterment of our schools. We take this opportunity to thank Mr. Merson for his devotion to Ipswich.

After many weeks of intensive study, interviewing and consultation with both Harvard and Boston University Graduate School representatives, we were fortunate to acquire the services of Robert F. Savitt, Superintendent of Schools of Hadley, as the educational leader of Ipswich. Mr. Savitt took over the reins on a full time basis September 25, 1952, but had been available to us since September 1 as Hadley kindly consented to a split week. This arrangement eased the inevitable problems concerned with the opening of school.

Mr. Savitt was unanimously chosen by the committee as a man with the necessary ability to handle the many complex problems—both educational and physical in our system. He has made some changes and will make more with the School Committee being well-informed on all major problems. Your committee has the highest praise for the seemingly tireless efforts of Mr. Savitt. He has a wealth of knowledge and experience on school building problems and has been invaluable to both the School Building Needs Committee and the Regional Committee. He is a strong believer in keeping the public well-informed on school matters, and joins the School Committee in re-issuing an invitation to the parents and other interested citizens to attend our meetings which are held regularly on the first Thursday of each month.

Your committee has continued its part in the study of school building needs and has had a representative on the Regional School Committee. Three members also serve on the Athletic Committee of the High School with Principal Ralph C. Whipple and G. Otis Mudge. A complete report of activities of these committees will be found elsewhere in the School Report. We urge you to study each report carefully for only if the general public is well-informed can we hope for the ultimate in education for our children.

The physical aspects of the present school plant have been carefully considered. Firsthand knowledge of inadequacies were noted and money for improvements has been included in our 1953 budget. Provision is being made to supply adequate lunch room facilities in the Burley School and also to furnish hot water in that school.

The drainage problems in both the Burley and Shatswell Schools are acute not only in erosion of our play areas, but also in the deterioration of the foundation of the buildings and the loss of a basement room in the Shatswell because of water seepage.

The High School field should have considerable attention if we are to continue the now well-established athletic program.

The overcrowding of classrooms the first week of September, despite a careful check which was inaccurate only because of new registrants in our system, necessitated the redistricting of a number of students plus the creation of a fifth first grade in the Shatswell School. This leaves the Shatswell without a room available for music or other assembly activities.

Whereas the bulk of our transportees have always been sent to the Winthrop School, this year the busses are going also to the Shatswell. This has caused a serious traffic hazard both on Green Street and on the school approach. We are re-

questing money to relocate the drive at this building which will take all school cars off the main road for loading and unloading of children. The historic wall which has been crumbling these many years despite repairs will be removed for it has caused much worry for the safety of the children.

It must be clearly stated that, despite every effort exerted to meet the problems of housing for the next year or two, we are well aware that we are one room short to accommodate our next year's classes. Having pupils attend school only half a day in order to double up on room use results in inadequate time for education, and every effort will be made to avoid in Ipswich where we have always wanted the best for our children.

Your School Committee urges strongly that you make yourself very familiar with all phases of the Regional Report and the School Building Needs Report. These committees have worked long hard hours on their reports and deserve your attention.

We have received many signs of public interest in the schools in the past year and greatly appreciate every one of them. We would like to express our sincere appreciation to the Principals and the teaching staff for their services on behalf of the young people of Ipswich.

In the following pages you will find the programs and problems of the school system described in the Superintendent's report and in the reports of other local school administrators.

Respectfully submitted,

C. Louise Richardson, Chairman
William J. Wallace
John V. Hubbard, Jr.
Edward T. Foley
Richard R. Mansfield
Seward S. Tyler
Edward S. Sullivan

REPORT OF THE SUPERINTENDENT OF SCHOOLS

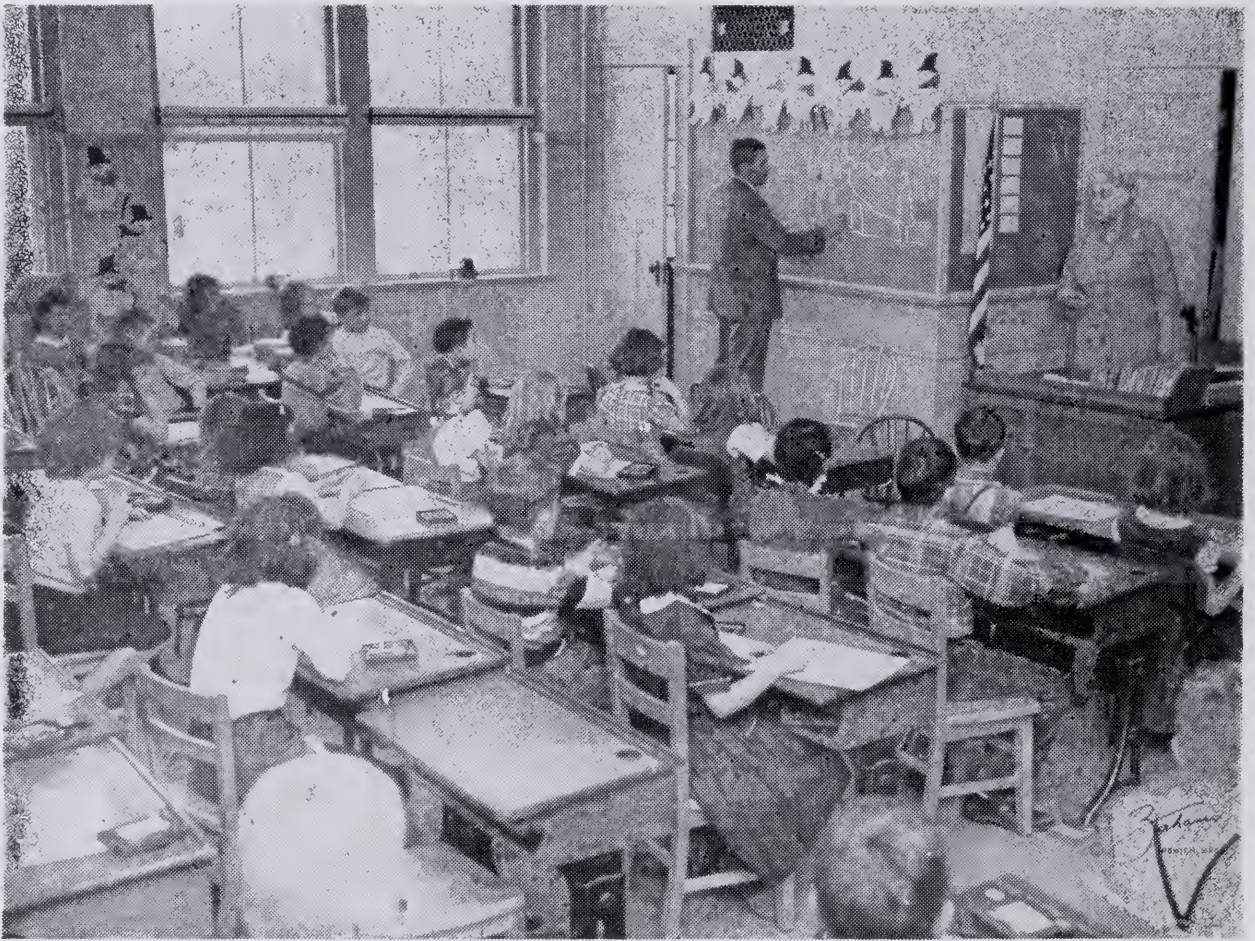
To the School Committee and the Town of Ipswich:

In conformity with the by-laws of the School Committee, I present the annual report of the schools for the fiscal year 1952. The report this year is in different form from that of previous years. Included are excerpts of reports by administrative and supervisory personnel. These reports have been included to give a more detailed description of the accomplishments and problems of our school system during the past year.

I have noted many positive factors in the educational picture in Ipswich that hold great promise for the future development of our educational program. We have a student body that, on the whole, is doing its best to take advantage of educational opportunities offered. Ipswich has a teaching staff that is generally providing classroom instruction on a very high level. The Ipswich School Committee is working cooperatively and unceasingly in attempting to make provision for the best education that the town can afford. We have a citizenry in Ipswich that wants to assure an adequate education to the youth of the community. These positive factors provide towers of strength in attempting to meet the major needs of the Ipswich school system. It is with these needs that this annual report will be most concerned.

Major Needs of the Ipswich School System

1. Need to provide more adequate school housing.
2. Need to attract promising new teachers and to retain proven teachers.
3. Need to improve instruction through professional committee study and curriculum reorganization.
4. Need to reorganize the supervisory set-up in the school system.
5. Need to stimulate citizen interest and support of the public schools.
6. Need for expanded services for our teen-age school pupils.



17 of the 24 Elementary Classrooms Have 31-40 Pupils

1. The Problem — The Need to Provide Adequate School Housing

A. **OVERCROWDING IN THE ELEMENTARY GRADES.** At the present time, the class sizes in Ipswich elementary grades exceed the class sizes considered desirable if proper education is to be given to the individuals in terms of their needs and abilities. On October 1, 1952, sixteen of our twenty-four elementary classrooms had greater than thirty pupils. Thirty pupils per classroom is considered the limit beyond which each additional pupil results in a less effective education for the class. In the years ahead, it appears that there will not be enough rooms available in the elementary schools to accommodate the number of pupils that we can anticipate. In 1953 we will be two rooms short; in 1954, three rooms; in 1955, five rooms; and in 1956 there will be a shortage of six rooms for accommodating elementary pupils. Unless new classrooms are made available, the inevitable result will be double sessions with one group of pupils attending in the morning and an-

other group attending in the afternoon. Such an arrangement will mean that our pupils are not receiving adequate time for the vital education being provided in our elementary schools.

B. **THE UNSUITABILITY OF THE WINTHROP SCHOOL.** This building is being considered by any educational standards very unsuitable for modern education as provided in many school systems today. In addition to its educational unsuitability, the wooden framed Winthrop building does provide a constant fire hazard if one compares it with the modern brick building which has fire-proof features. The heating of the Winthrop building poses constant problems and the maintenance costs of that particular building are out of proportion with the amount that should be expended for a school of that size. The Harvard report and other educational experts that have looked at the building recommend that it cease to be used for school purposes as soon as possible.



Winthrop Wooden Frame Building Unsuitable for School Use

C. THE INADEQUACY OF THE PRESENT HIGH SCHOOL. The present Ipswich High School has inadequacies that are showing up more and more each day. The 8th grade being housed in the high school has tied down several rooms with a resulting less varied curriculum that can be offered to our high school pupils. The combined auditorium-gymnasium restricts student activities and, at the present time, it is being utilized to its fullest extent with many demands being made for the use of the facilities that cannot be provided. The lack of special facilities in the high school means that small group meetings and band rehearsals must be housed wherever space is available, usually in a noisy cafeteria or some other unsuitable facilities. The lack of library space leaves much to be desired, and the play field, because of its size and location, limits the amount of extra-curricular activities that can be planned not only for the high school but for the adjoining elementary school.

What Has Been Done

This past year has seen a tremendous

amount of activity on the part of the Building Needs Committee and the Regional Committee in attempting to suggest a program that will meet the housing needs of Ipswich. The recommendations of these groups will be found elsewhere in the Town Report. The recommendations add up to a discontinuance of the use of the Winthrop School, use of the present High School for all grades 6-8, construction of an additional 8 elementary classrooms to the present High School, and construction of a new four-year high school which might be a regional school. If these recommendations of the local citizen committees are put into effect, there is no doubt that the educational needs of Ipswich from a housing standpoint will be met for many years in the future.

What Remains to be Done

The recommendations of the Building Needs Committee and the Regional Committee are being presented to the voters for action at the coming town meetings. It behooves every citizen of the commu-



Rehearsal in Basement Room

nity to be familiar with these recommendations and to vote in terms of their individual feelings on the matter after they have considered what is best for the children of the town, and the extent to which Ipswich can afford new school facilities.

2. The Problem — The Need to Attract Promising New Teachers and to Retain Proven Teachers

The teachers' colleges and liberal art colleges today are not turning out enough graduates to meet the demands, particularly in the area of elementary school teaching. Consequently, those communities that do not have a salary schedule which can attract these graduates are hard put to man their classrooms with competent, well-qualified teachers. There is also much competition for teachers with experience who have demonstrated their teaching ability. Those communities with attractive salary schedules are able to lure teachers from the communities that do not pay a salary commensurate with the responsibilities involved.

What Has Been Done

In December, 1952, the Ipswich School Committee adopted a new improved salary schedule which should put Ipswich in a position to attract new teachers and which should provide an inducement for teachers now on our staff to remain in our classrooms. The new

schedule for non-degree teachers ranges from \$2500 to \$3650, for a bachelor degree preparation it ranges from \$2600 to \$4100, and for a master's degree preparation the beginning salary is \$2900 and the maximum is \$4400. This schedule will be effective in September, 1953, and already two or three teachers who had more attractive offers from other communities have now decided to remain in Ipswich because our salary schedule comes close to meeting the amounts that the teachers would have received in other communities. It is hoped that the beginning salary will also be attractive bait for the elementary teachers graduating from colleges this year so that we may adequately man our additional elementary classrooms next September.

What Remains to be Done

Salary is, of course, a very important factor in attracting and retaining teachers. However, there is another basic consideration. Every effort should be made to have the new teachers feel a part of this town. Several of our teachers come from neighboring communities, and it is desirable that some social ties and contacts be established in Ipswich. Parents, as well as organizations, can do a great deal in making Ipswich more than just a place where these teachers work. If these teachers feel a part of the community, the chances are that they will desire to remain in the service of our school system.

3. The Problem — The Need to Improve Instruction Through Professional Committee Study and Curriculum Reorganization.

Education is ever-changing. Research constantly being carried on provides valuable information for the classroom teacher, and it is necessary to keep up with these educational changes by constant study. This study can best be carried on through professional committee study of teachers on the local level attacking a problem that all face. The curriculum should be constantly reorganized in terms of the ever-changing needs of the child and the evolving culture of our community and nation.



Primary Teachers Meet to Improve Instruction

What Has Been Done

This past year in Ipswich, several professional study committees have been formed. One group is thoroughly evaluating our present system of handwriting instruction and anticipates coming up with recommendations in this regard in the spring of this year. Another professional study committee has been formed in the area of providing for individual differences in the classroom. This primary grade group is ascertaining the methods to determine individual differences, the techniques being employed to provide for individual differences, and the materials being used to provide for individual differences. The practice in Ipswich in this regard will be compared with what is considered the best educational practice, and recommendations will be made by this study group. It is anticipated that the study will be carried on later in the intermediate grades and finally on the high school level. Curriculum reorganization will receive close scrutiny in the elementary grades this year in an attempt to set up a standardized curriculum in the elementary schools. At the present time, different curriculum objectives are

being sought in the various elementary schools, and when the pupils from these schools convene in grades 8 or 9 they have educational backgrounds that are dissimilar. If the plans for a new high school go through, there will have to be an evaluation of the curriculum presently being offered with modifications made to fit the needs for the years in the future.

What Remains to be Done

Some dissatisfaction has been registered by parents, teachers and pupils relative to the marking system that is currently being employed particularly on the elementary level and this problem should be studied jointly. Provision is made in the new salary schedule so that individual teachers may conduct research of their own for the improvement of instruction in Ipswich, as well as working in study groups, and much beneficial information should result.

4. The Problem — The Need to Reorganize the Supervisory Set-Up in the School System.

At the present time, the art and music

supervisors are on a very accelerated schedule, moving from room to room and having little or no time to work and plan with the teaching staff. The supervisory responsibilities of the principals are not organized in any set pattern.

What Has Been Done

Some attempts have been made to expand the amount of time that the art and music supervisors can spend with the teachers. The teacher-supervisor responsibilities of the principals relative to supervision have been more clearly defined.

What Remains to be Done

In the year ahead, consideration will be given to setting up the art and music supervisory program on a basis which will be more beneficial to the classroom teacher. The amount of actual teaching hours on the part of the art and music supervisors will be shortened and this time will be utilized to enrich the teaching being done in certain classes and to provide additional resource materials for all of the teachers. The specific responsibilities of the principals relative to supervision of the classroom teachers will be given further study. Additional special help should be provided for new teachers entering the system. The manner in which stimulating ideas can be presented to teachers with experience must also receive attention.

5. The Problem — The Need to Stimulate Citizen Interest and Support of the Public School's

Ipswich is a town with many fraternal and social organizations making constant demands on the time and energy of the citizenry. However, it is the hope of the school department to keep the public informed on the accomplishments and challenges of the schools, and, whenever possible, to have the community join with school people in sharing and working out common problems.

What Has Been Done

This past year there has been renewed

interest in the parent-teacher associations in town with meetings held, in almost all cases, well-attended. In addition, the newspapers have carried many stories of interest relative to school programs and particularly the school housing problem in Ipswich. Another interesting development has been the establishment of a representative citizens committee to study the length of the school day. This committee will present its recommendations to the School Committee for its action.

What Remains to be Done

There must be constant opportunities for all residents of the town to become more familiar with the many problems that Ipswich schools are facing in these years of rising costs and greater demands on education. It is hoped that additional citizen committee activity can be stimulated in several areas. One area that has been suggested is that of setting up a new method of reporting to parents. It is only by cooperative effort of the laymen and the professionals that we can achieve our objective of the best education possible for the youth of our community.

6. The Problem — The Need of Expanded Services for our Teen-age School Pupils

Meeting the needs of the teen-age pupils of our school population poses a great challenge. These young adults are having to face the perennial problems of an unstable age in a world environment that is crowded with insecurity and uncertainty. The school should provide countless opportunities for these children to develop interests and abilities without sacrificing the building-up of a sense of responsibility for present and future citizenship and community living. If nowhere else, the school should understand the problems of youth and help the pupils to help themselves in solving their problems.

What Has Been Done

The School Committee has approved the hiring of a guidance counselor whose job it will be to provide educational, vo-

cational, social and personal guidance for the pupils.

School facilities have been made available to youth groups so they may carry on recreational activities in proper facilities under competent supervision.

What Remains to be Done

The morale of our teen-age youth must be raised to a point where they take pride in themselves, their school and their community. This cannot be done by coddling. It can be accomplished only by bringing these youngsters more and more into the planning of activities within and without the school. They should be led to that delicate but happy balance between the carefreeness of youth and the maturity of young adulthood. There should be an expanded working cooperation between the school and the home in the interest of the teen-agers.

It is amazing the responsibilities that teen-agers will readily assume if they have shared in the planning and carrying out of the program. It then becomes their program instead of one imposed on them. The school must do much more to stimulate youth activity along this line.

A Message From The Superintendent

Schools exist *primarily* for the benefit of the children. Schools *belong* to the taxpayers of the community. The two statements above may seem so obvious that they are not worth mentioning. However, it is very important that we be constantly reminded of these basic assumptions. Every proposed building program, every proposed change in the school curriculum, every faculty discussion, every public meeting on school matters, and every expenditure should primarily be

concerned with how such action will benefit the most important people in the school set-up—the school children. Any proposal that will be of doubtful value for the children should be carefully scrutinized.

For example, any proposals that concern school facilities can only have real support and significance when the construction of such facilities will improve the education of the pupils involved.

Supporting the public schools through taxation, the citizens of Ipswich, in a sense, shares ownership in the schools, and should feel proud of the success and concerned in the failure of activities of the schools. Mr. Taxpayer has a right to be informed of important school problems and through his elected representatives, the School Committee, should have an opportunity for the presentation of grievances.

The day is long since past when a school administrator can operate in an ivory tower without needing or wanting to know the wishes of the people he serves. A well-informed public can certainly act with greater wisdom when the time comes for a decision or an important crisis at town meetings. I cannot close this report without expressing sincere thanks to the elected officials, the townspeople, the school staff and the children of Ipswich for the splendid cooperation extended to me since my appointment as school superintendent last August. The School Committee has unselfishly given of their time and energy in working with me, and I can report to the public that the selection of such sincere people has been an important factor in the operation of the schools.

Respectfully submitted,

Robert F. Savitt,
Superintendent of Schools.



Over 300 Hot Lunches Served Daily at High School Cafeteria

REPORT OF THE HIGH SCHOOL PRINCIPAL

To the Superintendent, to the School Committee and the Town of Ipswich:

It is difficult for me to make a statement regarding the work in our present high school without thinking in relation to a long-term period. The high school is faced with the problem of providing education or training for pupils from varied home situations and varied interests. Thirty years ago there were 150 pupils in the high school; today there are 303 in the four years. This is not because of any appreciable change in the total population of Ipswich, but simply that a larger proportion of young people are remaining in school. As the proportion remaining in school increased, the proportion desiring academic preparation for advanced study as foundation for special fields of work has decreased. Ipswich has long made an effort to provide educational opportunities for all, admitting that it is not reasonable to expect all to become interested in or to profit by certain types of work. This varied

opportunity has, among other things, tended to lessen the demand for hard study. I wish to make the point clear. We may be helping some to be happy in school experience, but failing to provide them with academic tools and habits of study essential in any field of work. Educators probably have too readily accepted the attitude that at least 50% of high school pupils are not capable of a high type of academic work. This theory has been proven false in Ipswich, as in most communities. A very large proportion of the boys matured by military service or by experience in the competition of making a living have come to a realization that academic background and the discipline of hard study are essential.

I am convinced that our graduates who have seemed to continue to grow and reach a rather high degree of success are those who learned early to study and to gain pleasure from accomplishment. I have yet to see the graduate or person formerly attending high school regretting his hard work in school. There are many with regrets that they failed to

take essential background work and many who regret that they failed to do a high type of work.

Ipswich High School is at present in a position to help a pupil prepare for any college, technical school, or secretarial school in the country. The individual must do the work under the instruction and guidance of the teacher. In addition to courses of study as a foundation for future study, the school offers commercial work, which, well done, with background courses prepares for many office positions. Courses in home economics have proven their worth, in development of skills applicable to homemaking. These courses also have contributed much in developing interest in advanced study. Courses in manual arts, graphic arts, and mechanical drawing give opportunity for developing skills. They also serve as a stimulus to work in these fields. There are opportunities for those interested in art, music, and athletics.

The present high school building and grounds, which seemed more than ample in 1936 and have continued to serve as planned, are becoming limited.

I note that one of the possibilities for housing the grades next year is to put a 7th grade in the high school building. This can be done only by further restricting the high school program. I am sure there should be sincere thought and careful planning before finally accepting such solution.

We have been most fortunate in retention of a most sincere and cooperative group of teachers. Even though we sometimes feel that many forces are working to tear down our efforts to encourage good school work and habits of study, there is much to support our efforts.

In closing, may I express my appreciation of having had the opportunity to work with outstanding men and women in the town of Ipswich. I appreciate the fact that few high school principals have felt over a period of years the sincerity of teachers, superintendents, and members of school committees as I have felt in Ipswich. I admire the people of Ipswich who have sincerely given of their time and study that Ipswich schools be the best.

Respectfully submitted,
Ralph C. Whipple
Principal, High School

REPORT OF THE BURLEY AND SHATSWELL SCHOOL PRINCIPAL

To the Superintendent, the School Committee, and the Town of Ipswich:

As principal of the Burley and Shatswell Schools, I herewith submit a report of progress in the Elementary Schools under my direction.

The progress of studies in the Elementary Schools has been going through a period of changes during the past three years and we can now see some of the changes taking hold and can view the progress and value of same. Examples of these changes are: we have our handwriting now to the point where we are changing from manuscript to cursive at the 3.5 grade level; more of the classes upper elementary are now covering the History and Geography as one unit of Social Studies. We have spent a fair portion of the money for books that would fit into this type of a program.

The Remedial Reading instructor, Mrs. Packard, starting in September has been able to meet many of our students on an individual basis for instruction. She has also provided material and has explained the technique she has used with these children to the child's classroom teacher so that definite carryover can be accomplished when she is not with us.

The Elementary Athletic Program has continued to function. This past spring we introduced Tennis for the girls in grade 7 of all schools. Mr. Rogers took charge of this group and gave instructions in tennis one day a week at the playground courts. An average of 20 girls each week took part in the phase of the program. We also had softball for the girls in grades 5-6-7, softball for boys in grade 5, hardball for boys in grades 6-7. In the fall of this year we had touch football league for grades 5-6-7. For the girls we tried to introduce volleyball in grades 6-7 with limited success. The game of soccer was introduced to boys of all schools grades 6-7 and the response shows that this can be developed into a regular fall sport. We hope to introduce badminton for girls in the spring as well as to continue tennis and the softball and hardball. Badminton could later be moved to the winter period.

when we have a place to work indoors.

Under Testing Program we have set down as our program the giving of Science Research Primary Mental Ability Test in the first, fourth and seventh grades. The giving of the Metropolitan Achievement test in the month of October to grades 2-3-4-5-6 and in May to grade 7. All cases of difficulty are referred to this office and if it seems necessary or desirable an individual Binet is administered. Under this testing and given at this time we have found that we can best plan our work and thus provide a better program for the individual students within a grade.

This report would not be complete however unless some mention of the physical changes that have been made to the plant, during the year and during the summer. In the Burley school, the heating system was changed over from coal to oil, the room used for music was transferred back to a classroom and the 4th grade assigned to use it. The 3rd grade was moved into the old 4th leaving the vacant room for the extra 1st grade. This meant that both 1st grades were side by side, in the hopes that the two grades would be able to join together for many activities throughout the year. New curtains were hung in two classrooms, and two sets of movable furniture were installed. New lights were placed in the new 4th grade room.

In the Shatswell school the music room was made over to be the 3rd grade room and the new first grade took over in the vacant room. New movable furniture was installed in the 3rd grade room. During the summer the office wall was fixed, new tile floor laid and the entire room painted.

Both schools have used the visual aid equipment in the various buildings. We now have 4 sets of film strips, 2 projectors, a record player, a combination radio and phonograph, the use of the 16 MM projector and the use of the tape recorder. The 16mm projector is no longer reliable and as such has discouraged teachers from ordering free films.

I believe the health of the students has been above average and due to the continuous checking by teachers and school nurse and the overall policy that a child

is better off home not feeling well than in school exposing other children to whatever happens to be around. Both the school nurse and the school doctor have been the strongest advocates of this policy and parents are beginning to see it that way too.

The spirit and cooperation and energy that the teachers have shown should not go unnoticed. They have been willing for the most part, to undertake anything and everything that would seem to benefit the children and that would continue to make our schools a better place to work and play. As we continue to grow as a unit the results of these past years and future years will have a far reaching effect up on the children under our care now and in years to come.

Respectfully submitted,

Bertram H. Bennett, Principal,
Burley - Shatswell Schools.

REPORT OF THE WINTHROP SCHOOL PRINCIPAL

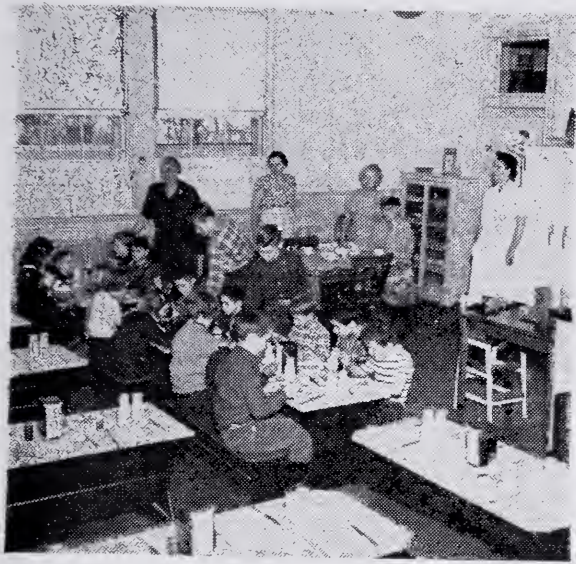
To the Superintendent of Schools, to the School Committee, and the Town of Ipswich:

To you I submit my report of the Winthrop School activities from September to December, 1952.

On September 3rd an enrollment of 257 pupils confronted me with an overwhelmingly large first grade. This matter was immediately rectified by placing an extra first grade in another school.

Since then eight grades, averaging in many cases over 35 pupils and directed by teachers with many years to their credit (excepting the teachers of grades I and V), have been actively engaged in carrying on their school duties. Many new ideas have been injected into the school procedure in conformity with the trend of the times. An effort has been made to correlate the regular routine work with the ideas of the art, music, and science supervisors. Interesting and instructive projects have been developed in these various fields.

Two rooms in the Winthrop School Building have been equipped with mov-



Burley Pupils Transported
To Winthrop Cafeteria

able furniture. This allows for group work among the pupils in the field of research, children giving assistance to classmates, large circles for story telling and small groups for reading. The pupils are also more relaxed than in the old stereotyped placement of desks and chairs.

Emphasis is being placed, and will continue to be placed, on the subject of reading. Throughout the town the same basic system is used and with the assistance of Mrs. Packard, the new remedial reading instructor, each teacher has been able to give attention to many individual cases with considerable success. It is to be hoped that Mrs. Packard may be allowed to give more time to the Ipswich Schools in the future, rather than being allowed, at the most, two days out of three weeks.

Also a help to the child learning to read is the Kittle System of penmanship. This system correlates the handwriting with the printed page thus avoiding confusion in the child's mind. It is to be hoped that manuscript penmanship will be extended through the fifth grade, at least.

The Winthrop School being old and so termed "obsolete" presents special problems. It is the policy of the personnel to stress safety from every standpoint. Fire drills are held at intervals and discussions suggested by the State Safety

Council concerning bicycle riding, conduct on the bus, keeping exits free from obstructions, and many other items are allotted considerable time.

The lunch room, though small, is an important factor in the Winthrop School life. No less than one hundred sixty children participate in its facilities. The rules of courtesy and good manners are here enforced and pupils are taught to be self reliant members of society.

Parent-Teacher Meetings have been very pleasant. So far this year one meeting has been held. Parents have been very co-operative at these meetings and it is hoped that more will be planned for the ensuing year.

Co-operation between the Public Library and the school has been both interesting and instructive. Miss Mitchell has visited the various classes at intervals and many grades under teacher supervision have enjoyed story hours at the library. Individual members of the second grade visited the library this week seeking information for their Holland project. This is far removed from the interest the small children of olden days took in such matters. Closer contact between the library and school is anticipated as the year goes on.

Perhaps the facilities for work in the Winthrop School are not of the highest caliber but any educational system is no better than its teachers, whether housed in an up to the minute building or one that perhaps does not measure up too well. May I state here that the assistance and resourcefulness of my corps of teachers is on a very high plane and to them I feel most grateful. It is through their co-operation that any measure of success has been made possible.

In closing I wish to thank all who have contributed toward making the school year a success. Especially may I mention our new Superintendent, Mr. Savitt, and members of the Ipswich School Department who have made possible our advancement in the field of education.

Respectfully submitted,

Lena J. Atherley
Principal, Winthrop School

REPORT OF THE MUSIC SUPERVISOR

To the Superintendent of Schools, the School Committee, and the Town of Ipswich:

MUSIC ACTIVITIES DURING 1952—

Grades I and II: Rhythm band instruments, which had previously been used sparingly or not at all, procured for all first and second grades and these were used in conjunction with the regular music program (rhythm band instruments supplied rhythm for the rote songs, they helped to provide a better sense of rhythm and beat as the children learned to play along with their records, these instruments were the means through which the children supplied their own rhythm to live music performed by the teacher, and the children could play and march, thus supplying their own rhythm for marching). This activity proved so successful that in May the first and second grades were able to participate in the concert by supplying the rhythm for the flutophones.

Grade III: Flutophones were introduced in all third grades. These instruments provide a meaningful method of teaching the fundamentals of music to children at this level. Flutophones are used in conjunction with the vocal program—the children learn to play and distinguish the notes in the songs that they are singing. This activity proved itself to be highly successful; not only did the third graders give a creditable performance at the concert in May, but when school reopened in September and the instrumental program got under way, the pupils who chose to take instruments found it much easier to overcome the mechanics of their particular instruments than did the pupils with no previous experience with the flutophone.

Grades IV through VII: Vocal program carried out with special attention given to the fundamentals of music and music appreciation.

Instrumental rental program was introduced whereby, any pupil from Grade IV through Grade VII could rent an instrument for three months with an

opportunity to purchase such instrument if so desired. The response to this program was most favorable as we received sixty-two applicants and only lost about twelve after the three months trial period. An original type of group instruction, not offered elsewhere in public school music, was introduced at no cost to the parents, and with this instruction plus the enthusiastic group of young instrumentalists we were able to stage a band which performed very creditably at our concert in May. The response to this instrumental program was even greater when it was offered this year, as we now have about one-hundred nine new instrumentalists in addition to the fifty more advanced pupils. Through this type of program the Town of Ipswich can look forward in the near future to a well-balanced band in the High School supported and supplemented each year by pupils from the Elementary Schools.

Grade VIII: At this level the pupils go into a general music class made up of vocal music, instrumental music and music appreciation.

High School: Music is optional in the High School, and we provide instrumental instruction for those interested in the band, Girls' Glee Club for freshmen and sophomores, Girls' Choir for juniors and seniors and Boys' Glee Club for all boys in High School.

Problems: There is the problem of the expanding music program—right now it has expanded as far as it can go without sufficient working facilities and also additional personnel. The working conditions for the instrumental instruction are very poor in two of the three elementary schools, as the classes have to be held in the basement. However, the vocal classes (Girls' and Boys' Glee Club) in the High School are next to impossible to conduct, as they are held in the cafeteria while the lunch for the day is being prepared. At times, there is so much noise and confusion that these classes have to be dismissed, because it is impossible to hold the attention of the pupils under such conditions. Additional personnel will have to be secured very soon, or it will be impossible to expand the instrumental program any further. One person cannot

hope to teach more than one-hundred fifty-nine instrumentalists weekly and at the same time maintain a proper standard throughout the rest of the music program.

Respectfully submitted,

Raymond Hill,
Music Supervisor

REPORT OF THE ART SUPERVISOR

To the Superintendent of Schools, the School Committee, and the town of Ipswich:

Background on Art Instruction

The art courses in our school system have been in a state of transition for three years. Previous to 1950 our work was based on the academic concept of art instruction and, on that basis, was a sound and constructive course. However, in mid-1949 after thorough study and convincing experimentation, it was determined that our needs would best be met by an elective course, a combination of "academic" and "free expression" methods of instruction. The success of this innovation was immediate and gave substantial proof that we were meeting essential needs of our student body.

Present Activities

If an interested person were to take the time to view the multifarious experiences and activities engaged in by our pupils he would doubtless be amazed.

Small children boldly design neckties and sweaters, plan and execute murals up to twelve feet long with aplomb, illustrate stones from classroom texts, represent historical and geographical subjects and, in general, give expression to their creative instincts in countless ways.

The intermediate grades do much the same type of work, but of course at their own various age levels. There is also more direct correlation in these grades and more sophisticated use of their art abilities. Often the subject matter is the choice of the pupils who voice a need for instruction in some special field of art such as

perspective or figure proportion and action. This correlation brings about a continual accumulation of beneficial results to art and the correlated subjects.

The High School classes are handled in a much different manner due to the fact that the art course is an elective and in each class there are pupils of varying ages and interests. The instructor here outlines a course for each pupil as an individual adapted to his or her needs and interests, leading them through these interests and needs to wider concepts and uses of their creative abilities.

In general we may state that our present activities in art stand as follows: we are consolidating our gains of the past several years and are probing to find new lines of endeavor and experience, weighing them for their long term value as integral parts of our curriculum.

Problems

Our principal difficulty at present is our over-large classes combined with lack of space and facilities for doing the type of work we ought to be doing.

Another difficulty arose this year with the addition of extra classes and enrollment growth in the regular classes, forcing a shortening of teaching time in the individual classrooms. Where before the supervisor had from thirty to forty minutes in each grade he now has but fifteen to twenty. This time is adequate for a "visit" but not enough to begin or demonstrate new work or projects unfamiliar to pupils and their teachers. There is a continual race with the clock and a consequent feeling of hurry on the part of both teacher and pupil.

The lack of teacher training in art work has been something of a problem in the past and still offers difficulties under the shortened supervisory visiting schedule. However, some of this deficiency has been taken up with in-service courses. The teachers themselves recognize these limitations and all have shown a strong disposition to overcome them and to improve their understanding. Their growth along these lines has been remarkable, particularly in the past two years.

Another problem is the lack of time for the supervisor to carry out supervisory work. The pupil load, teaching problems and other obligations have grown so fast lately that there is not time enough to do all that should be done as well as it ought to be done.

There is also a certain lack of materials this year due to the fact that last year a budget limit was set which made no allowance for the unprecedented growth in enrollment. Also the method lately adopted of dumping all school supplies, including art materials, in the High School storeroom has caused much trouble and extra work.

However, some of these problems we have always had and have learned to live with them. Others may be solved by our new (projected) school buildings.

Accepting the conclusion that there are inhibiting factors to growth and expansion the problem is how to overcome them.

It is certain that we can continue to carry on the type of work we have been doing even though the difficulties are greater, and in addition, probe new lines of endeavor. Steps have already been taken along these lines and it is anticipated that further steps will be taken in the near future.

In submitting this report I am conscious of the fact that if our course has grown in value to our student body it has done so only through whole-hearted cooperation all along the line. If there are features that need revision or elimination they are my responsibility in having let them develop or exist.

I wish to thank the Superintendent, the School Board and all the staff for the constant guidance, cooperation and help I have received.

Respectfully submitted,

Frank H. Chadbourne,
Art Supervisor

REPORT OF THE IPSWICH SCHOOL HEALTH DEPARTMENT

To the Superintendent of Schools, the School Committee and the Town of Ipswich:

During 1952 students in grades 8-12 were given an opportunity to have the Tuberculin Patch Test done. In December 1952 students in grades 9-12 received a chest X-ray when the Mobile Unit was in Ipswich. 389 children were immunized or received a booster shot for diphtheria during the past year.

The annual "Spring Round-up" for children entering the Ipswich schools for the first time in the fall of 1952, was held at the Shatswell School, April 28, 29, and 30, and resulted in a registration of 125. Each child received a physical examination by the school Physician and the parent urged to have any defects found, attended to before the child entered school.

Early in January, the Massachusetts Vision and Hearing Test was done on all children in the first, fourth, and seventh grades, as well as on any child in the other grades who was recommended by the teacher for the test. Notices were sent home on all children failing in either of these tests, and follow-up work was done on all cases. In cases where the family was unable to bear the financial burden involved, help was given with funds available to the School Nurse. Two high school and four elementary students were given eye examinations, and received glasses.

Two major changes have taken place in the health program during the past year. The first concerns the dental program and the second the physical examination program.

This dental program consists of sending home dental cards urging parents to take their child to the family dentist. At the completion of any work necessary the child was given a dental certificate and the dental card, signed by the dentist, to be returned to school. If the family was unable to finance the work, the card was returned with this information, and, if upon investigating it was

felt that the family needed help, this help was given with funds allocated for that purpose. Eight children received help in this way. These cards were given out in February and by the close of school, in June, over 50% of the children had been attended to and about 10% were still having treatment. We felt this was a very good return for the first year of the program. Cards were distributed shortly after school started in the fall and the returns, up to the present time have been most gratifying. Follow-up work will be started next month for the present year.

Perhaps the greatest change in our program was the change in the methods of giving physical examinations. Under the new laws, which became effective September 1, 1952, "every child in the Public Schools will be examined separately and carefully by a physician duly registered in Massachusetts within six months before entering school or during the first year after entrance and at intervals of either three or four years thereafter." With this staggered program of doing physicals, it was decided that the 1st, 4th, 7th, and 11th grades be examined each year. Any child entering the Ipswich Schools from another community would receive a physical examination unless they presented a health card showing that this examination had been done within six months. Notices were sent home to the parents of the children in the above mentioned grades telling them that their child was scheduled for a physical examination done by the school physician. If the parents wished to have the examination done by their family doctor, the slip was returned to me the school nurse and a special "family physician report" was sent home. Following the examination, this report was returned to the nurse and attached to the child's physical health card. 503 exami-

nations were done by the school physician and 41 done by the family doctor. This number included 74 students on the girl's basketball squad, 51 on the boys and 72 on the football squad. Regular appointments were given to all children on the list in the 1st and 4th grades and parents notified of the day and time and invited to be present. Sixty parents came for the examinations. This new method involves a great deal of time and office work, but we feel it is a tremendous improvement over the old method. Ample time is allotted for each child so that a thorough examination can be given. With the privacy connected with this method of examination, the doctor was able to talk to the child and gain his confidence, which we feel is important.

We feel that the first year of this program has been very satisfactory and that the parents have liked it better than the old method. "Teacher-Nurse Conferences" will be held starting next month. The nurse plans to spend some time with each teacher, in the elementary grades, discussing each child in their grade acquainting the teacher with the results of the physical examination. It is hoped that as a result of these conferences both the teacher and the nurse will be better acquainted with the child's physical needs.

In closing I wish to express my thanks and appreciation to Mr. Harry Merson, our superintendent, for the 1st six months of this year, and to Mr. Savitt, our present superintendent, for their help, advice, and understanding of these problems; to the principals and the entire teaching staff for the co-operation and help that they have given to this department.

Respectfully submitted,

Eleonore Richardson, R. N.
School Nurse

DISTRIBUTION OF PUPILS BY SCHOOL AND GRADE

Enrollment — October 1, 1952

School	Grades													Total
	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII	P.G.	
Burley	59	37	32	35	31	24	28							246
Shatswell	59	35	35	38	31	29	32							259
Winthrop	28	34	38	51	37	34	36							258
Ipswich High								115	103	57	76	65	2	418
	146	106	105	124	99	87	96	115	103	57	76	65	2	1181

ENROLLMENT CHART BY GRADES

1943 - 1952

Grade	1943	1944	1945	1946	1947	1948	1949	1950	1951	1952
I	77	85	102	90	96	98	116	101	99	143
II	73	68	82	89	89	92	87	116	95	106
III	88	84	68	80	95	95	85	94	122	105
IV	69	76	77	68	80	96	92	89	90	124
V	86	77	78	77	68	80	92	92	88	99
VI	88	83	74	77	78	64	75	95	95	87
VII	98	79	79	73	77	75	68	82	87	96
VIII	70	87	88	73	69	73	73	68	95	115
IX	122	92	100	107	94	97	99	106	73	103
X	81	86	62	74	95	85	86	70	80	57
XI	62	67	79	65	70	76	69	72	68	76
XII	57	45	53	68	55	52	80	60	56	65
P. G.	1	1	1		6	2	2			2
Totals	972	930	943	941	972	985	1024	1045	1048	1181

ENROLLMENT STATISTICS — 1946 - 1952

Enrollment:		1946	1947	1948	1949	1950	1951	1952
High School, gr. 9-12		324	320	312	336	308	280	303
Grade VIII		73	69	73	73	68	94	115
Elementary, gr. 1-5		560	583	600	615	669	682	763
Total		957	972	985	1024	1045	1056	1181

MEMBERSHIP BY AGE AND GRADE

October 1, 1952

BOYS

Grade	A g e																21 or	Tl.
	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	over	
I	26	45																71
II		13	41	3	1													58
III			13	35	5													54
IV				15	42	6	2	1										68
V					18	28	9											55
VI						14	20	8	3									45
VII							12	25	8	1				1				47
VIII							13	30	6	7								56
IX								11	27	19	6							63
X									7	16	6	1						30
XI										3	21	6	4					34
XII											5	22	4					31
P.G.																		
Total	26	58	54	53	66	49	56	75	51	46	38	29	9					612

GIRLS

Grade	A g e																21 or	Tl.
	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	over	
I	22	51	2															75
II		15	31	2														48
III			14	31	6													51
IV				20	32	3	1											56
V					14	27	2	1										44
VI						18	19	3			2							42
VII							16	28	5									49
VIII							1	15	39	3	1							59
IX									11	23	5	1						40
X									5	8	11	3						27
XI											8	28	5	1				42
XII												9	23	2				34
P.G.														1	1			2
Total	22	66	47	53	52	48	39	47	60	34	27	41	28	4	1			569

EMPLOYMENT CERTIFICATES ISSUED TO MINORS

1 9 5 2

	Age 14 - 16		16 - 18	18 - 21	Total
Boys	10		50	26	86
Girls	2		39	35	76
Total.....	12		89	61	162

COMPARATIVE STATEMENT — SCHOOL DEPARTMENT Expenditures From 1948 - 1952 Inclusive

Item	1948 Expense	1949 Expense	1950 Expense	1951 Expense	1952 Expense
I. GENERAL CONTROL	7,042.33	7,582.50	7,610.98	8,488.96	9,404.11
II. EXPENSES OF INSTRUCTION					
a. Teachers' Salaries	98,877.84	104,709.95	113,912.13	133,126.22	147,630.59
b. Texts and Supplies	5,557.31	6,404.36	6,874.28	7,921.26	10,069.87
c. In-Service Training		564.39	227.03	160.67	226.83
III. EXPENSES OF OPERATING PLANT					
a. Janitors' Salaries	10,735.40	10,777.50	11,627.58	14,756.40	15,765.71
b. Fuel, Power, Gas, Water	8,208.15	7,023.17	7,243.55	6,188.20	6,397.96
c. Operating Supplies	1,550.82	1,695.34	1,511.38	1,985.87	1,822.25
IV. MAINTENANCE AND REPAIRS	5,523.19	6,979.29	7,409.67	9,061.88	4,382.60
V. AUXILIARY AGENCIES					
a. Health	3,235.56	3,352.75	3,462.65	3,813.75	3,862.41
b. Transportation	11,296.40	13,769.00	14,282.95	14,888.77	16,334.60
c. Tuition	1,706.57	1,376.02	1,219.91	1,172.95	1,392.10
d. Americanization Classes	246.00	90.00	190.00	154.00	232.00
e. Miscellaneous and Insurance	1,854.50	1,234.68	1,418.87	2,184.19	1,900.08
VI. OUTLAY	3,328.46	11,720.57	4,447.49	3,858.01	7,739.97
VII. RETURNED TO REVENUE					
School Budget		1,680.48	85.95	1,601.49	26.92
Athletic Fund					2.97
School Budget	159,162.53	178,960.00	181,524.42	207,761.13	227,161.03
Less Fees' Payment	2,000.00	4,000.00	6,676.48	5,000.00	5,000.00
Appropriation	157,162.53	174,960.00	174,847.94	202,761.13	222,188.00
Less Receipts from General Revenue	20,548.56	42,583.71	40,051.52	47,672.87	*54,952.16
Net Cost from Local Tax	136,613.97	132,376.29	134,796.42	161,866.75	167,235.84
Interscholastic Athletics, Special Appropriation				5,177.00	4,397.03

* Approximate

School Calendar 1952 - 1953

Teachers' meeting—
Tuesday, September 2, 1952 at 9
a.m.

School opens—
Wednesday, September 3, 1952

School closes—
Tuesday afternoon, December 23,
1952 to Monday morning, January
5, 1953—Christmas holidays

School closes—
Friday afternoon, February 20, 1953
to Monday morning, March 2, 1953

School closes—
Friday afternoon, April 17, 1953 to
Monday morning, April 27, 1953

Elementary Schools—
Close June 12, 1953

High School closes—
Wednesday, June 17, 1953

High School graduation—
Thursday, June 11, 1953

Other Holidays

Teachers' Convention—
Friday, October 3, 1952 (tentative)

Columbus Day—
Monday, October 13, 1952

Armistice Day—
Monday and Tuesday, November 10.
11, 1952

Thanksgiving—
Wednesday noon, Thursday, and
Friday, Nov. 26, 27, and 28, 1952

Good Friday—
Friday, April 3, 1953

Ranking Periods

First Quarter—

Begins Wednesday, September 3, 1952
Ends Friday, November 7, 1952 (46
days)
Reports go out Friday, November 14,
1952

Second Quarter—

Begins November 10, 1952
Ends January 23, 1953 (44 days)
Reports go out January 28, 1953

Third Quarter—

Begins January 26, 1953
Ends April 2, 1953 (44 days)
Reports go out April 8, 1953

Fourth Quarter—

Begins April 6, 1953
Ends June 17, 1953 (48 days)
Reports go out June 17, 1953

School Hours

High school and grades 6 and 7—
8:00 A. M. to 1:30 P. M.

Afternoon session (voluntary)—
2:30 P. M. to 4:00 P. M.

Elementary school, grades 4 and 5—
8:40 A. M. to 11:55 A. M.
and—1:15 P. M. to 3:00 P. M.

Grades 1, 2, 3—
8:40 A. M. to 11:30 A. M.
and—1:15 P. M. to 3:00 P. M.

NO SCHOOL ANNOUNCEMENTS:

7:15 A. M.—4 blasts of fire whistle,
no school all day grades 6-12

7:30 A. M.—4 blasts of fire whistle,
no school all day grades 1-5

Radio broadcasts announcing no school
will be made from the following
radio stations between 7:00 and 8:00
A. M.: WBZ, WESX, WLYN,
WLAW

GRADUATES OF IPSWICH HIGH SCHOOL

Class of 1952

Theron Mason Ames	Janice Elizabeth Levere
*George Henry Bouchard, Jr.	*William George Motley
Joan Marie Brouillette	Gordon Douglas Motley
Frederic Casali	Grete Nordquist
David Austin Caverly	Mary Parsons
Mary Esther Chadbourne	David Sydney Perley II
Nina Patterson Davis	Sally Smith
Elaine Georgia Eliopoulos	Irene Constance Smolenski
David Ross Ellsworth	Margaret Effie Stewart
Janet Elaine Erickson	*Sylvia June Strader
Muriel Elizabeth Flewelling	Raymond Dana Tarr
Margaret Grace Graves	George John Tsoutsouras
*Roberta Marilyn Gunn	Peter Ames Tyler
*Elizabeth Ann Higgins	Frederick Gage Whittier III

COMMERCIAL COURSE

Marie Elsie Boudreau	*Natalie Francelia Glines
Jacqueline King Clancy	Cececilia Mary Ann Saulnier

GENERAL COURSE

Charles Edward Abbott Jr.	Harriet Georgakopoulos
Sandra Patricia Abbott	Natt Bishop Graffum
Conrad William Arsenault	Arniece Ritha Jensen
Eleanor Marie Bernard	Dorothy Edna Jewett
Mary Elizabeth Bobola	Neil Paul Jodoin
Donald Clifton Burke	Donald Edward Kelly
Roland Francis Chapman	Margaret Jane Low
Loretta Jane Chmura	Fred William Manzer Jr.
David Robert Clements	Anna Mary Marini
Lorraine Mary Clements	Samuel Frederick Taylor
Gordon Samuel Como Jr.	Marie Therese Tondreault
Edith Frances Cunningham	Charles Philip Weagle
Richard Arthur Gauthier	Marjorie Lois Wilkins

* Honor Group

THE STAFF
IPSWICH PUBLIC SCHOOLS
1951 - 1952

ROBERT F. SAVITT, *Superintendent*
HIGH SCHOOL
RALPH C. WHIPPLE, *Principal*

E. Margaret Allen	Victoria A. Machaj
Helen J. Blodgett	Hazel E. Manzer
Helen M. Brown	G. Otis Mudge
Frances D. Cogswell	Elizabeth G. Nitardy
Ann P. Crowley	Carl L. Orcutt, Jr.
John A. M. Dow, Jr.	C. Elliott Roundy
G. Mark Hayes	Philip M. Saba
Lucy A. Hill	Marion F. Whitney
Ruth A. Lord	Miriam R. Woolley

BURLEY SCHOOL
BERTRAM H. BENNETT, *Principal*

Mary E. Boylan	Anne E. Friend
Ruth M. Brown	Ruth Gilday
Margaret I. Chisholm	Philip J. O'Donnell
Mary M. Evans	Elizabeth C. Weare

SHATSWELL SCHOOL
BERTRAM H. BENNETT, *Principal*

Ethel M. Archer	Cecilia Z. MacKenzie
Mary L. Bamford	Joseph R. Rogers
Mary M. Bond	Dorothy A. Hammersley
Ruth F. Joyce	Hilda J. Schofield

WINTHROP SCHOOL
LENA J. ATHERLEY, *Principal*

Grace A. Bowlen	Josephine T. Moyer
Violet L. Hawkins	Amy Stanford
Blanche E. J. Leighton	Barbara J. Waitt
Jennie A. Moutevelis	William E. Waitt, Jr.

Mary Packard, *Reading Supervisor*
Frank H. Chadbourne, *Art Supervisor*
Raymond R. Hill, *Music Supervisor*
Frank L. Collins, M.D., *School Physician*
Eleonore Richardson, R.N., *School Nurse*
Adelaide Hodgkins, *Attendance Supervisor*

JANITORS

Mary W. Scott	High School
Frederick E. Cronin	High School
Harold D. Bowen	Winthrop School
Lawrence R. Gwinn	Burley School
Warren E. Grant	Shatswell School
James W. Leet, Assistant	High School

LIST OF JURORS

These are the citizens who are eligible to be drawn for jury duty
during 1953

Asnip, John	13 Brown Street	Retired
Arsenault, Bernice	High Street	Clerk
Bailey, Walter R.	Newmarch Street	United Shoe
Bagley, Wendell M.	50 County	Engineer
Barth, Elmer J.	3 Turkey Shore Road	Accountant
Belosselsky, Serg	Labor-in-Vain Road	Farmer
Benedix, George W.	10 Maple Avenue	Clerk
Betts, Robert E.	Woods Lane	Sylvania
Bialek, Joseph W.	7 River Court	Sylvania
Bodman, Leon L.	Jeffreys Neck Road	Retired
Bolles, Chester A.	15 Turkey Shore Road	Broker
Bolles, Gardner	12 Woods Lane	Investment Broker
Bowen, Chester F.	Town Farm Road	Telephone Operator
Bragdon, Guy W.	Newmarch Street	Carpenter
Burrage, Albert C.	Heartbreak Road	Retired
Carman, Richard B.	Topsfield Road	Manager
Carstones, William	90 Central Street	Manager
Chadwell, George H.	94 High Street	Sylvania
Chapman, Fred F.	16 Kimball Avenue	Merchant
Chase, Joseph T.	18 Linebrook Road	Retired
Ciolek, Theodore J.	17 County Manor	Clerk
Claxton, David B.	68 East Street	Bank Clerk
Cole, Harry F.	7 Woods Lane	Salesman
Collins, Ben	3 Poplar Street	Merchant
Currier, Benjamin	North Main Street	Real Estate
Coughlin, William P.	10 Sawyer Street	Mariner
Davis, Benjamin H.	6 Linden Street	Salesman
Dondero, Raymond E.	49 Topsfield Street	Clerk
Farquhar, John	7 Spring Street	Chauffeur
Farley, Margaret U.	53 East Street	At Home
Ford, George W.	7 Labor-in-Vain Road	Telephone
Galanis, Aphrodite	28 Mt. Pleasant	Secretary
Goodhue, Charles E. Jr.	Riverbank	Executive
Gunn, Jeanette D.	9 Liberty Street	Housewife
Hammersley, Albert R.	8 Liberty Street	Bank Clerk
Harris, Moses J.	21 No. Main Street	Salesman
Haskell, Edmund R.	Labor-in-Vain Road	Engineer
Hill, John H.	17 Turkey Shore Road	Merchant
Hill, Wendell L.	17 Turkey Shore Road	Clerk
Hills, John P.	73 Central Street	Sylvania
Hubbard, John V.	8 Woods Lane	Retired
Hughes, Gordon S.	19 County Street	Sylvania
Jackson, Winthrop A.	52 High Street	Advertising
Jean, Ann D.	1 Elm Street	Clerk
King, Lawrence M.	Essex Road	Insurance
Levesque, Laurien A.	39 Topsfield Road	Merchant
Levesque, Raymond	41 Topsfield Road	Merchant
Lezon, Roase A.	49 Brownville	Housewife
Lunt, Daniel B.	3 Payne Street	Merchandise Man
Lunt, Helen K.	3 Payne Street	Housewife
Marcaurette, Arthur P.	North Ridge Road	Merchant
Marcorelle, Edward J., Jr.	High Street	Manager
Marcorelle, Edward J., Sr.	Lord's Square	Merchant
Marsh, James R.	23 High Street	Salesman
Mathews, Althea R.	71 High Street	At home
McCarthy, Elwyn F.	1 Maple Avenue	Accountant
McGilvary, Forrest W.	Jeffries Neck Road	Manager
Michon, Blanche	9 Prescott	Clerk
Moseley, Ben P. P.	Spring Street	Broker
Murray, Edwin P.	5 Warren Street	General Electric
Oliver, Frank	1 Woods Lane	Stone Cutter
OMalley, Frank J.	53 East Street	Retired
Parsons, George C.	Woods Lane	Banker
Perkins, Gretchen	Manning Street	Housewife
Peterson, Julius C.	Old England Road	Retired
Pickard, Hallett D.	High Street	Retired
Prescott, Stephen J.	Farley Avenue	Mechanic
Poor, Daniel W. Jr.	Candlewood Road	Accountant
Richardson, Jerome	County Road	Wool Broker
Ross, Ann K.	16 Green Street	Merchant
Ross, Vera R.	High Street	Housewife
Soffron, George J.	1 Pleasant Street	Merchant
Speliotes, Peter	High Street	Clerk
Sullivan, Mary M.	74 County Road	Housewife
Thomas, Joseph E.	Linebrook Road	Superintendent
Von Suck, Marjorie	Water Street	Housewife
Ward, Philip F.	Eagle Hill	Salesman
Whelan, Joseph	110 Central Street	Sylvania
Wiles, Chester	9 Argilla	Sprayer
Zervas, Mary	44 Washington Street	Chemist

See also 1952
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THE TOWN OF IPSWICH AT YOUR SERVICE

A handy Check-List and Directory of Often-Used Town Services

Emergency —	FIRE 137	POLICE 237	AMBULANCE 237	HOSPITAL 320
SERVICE	DEPARTMENT			PHONE
Administration, General		Town Manager		241
Assessments (Taxes)		Assessors		176
Bicycle Licenses		Police		237
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Burial Permits		Town Clerk		318
Business Certificates		Town Clerk		318
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Employment		Town Manager		241
Engineering		Engineering Department		140
Entertainment Licenses		Selectmen		241
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